



# TRURO AND PENWITH COLLEGE CORPORATION



## **Minutes** of the Search and Governance Committee meeting held on Thursday 11<sup>th</sup> July 2019

Members: Mr R Crossland (Chair), Dr J Lander, Dr E Sheridan, Mr D Walrond (Principal), Mr K Wilson

Also Present: Mrs L Batchelor (Observer), Mrs A Winter (Clerk to the Corporation)

Item	Decision	Action
19/18	<b>Minutes</b> As a special meeting called to discuss unexpected business, the minutes of the previous meeting were not reviewed but moved forward to the next scheduled meeting.	
19/19	<b>Matters arising</b> As above.	
19/20	<b>Succession: Chair and Vice Chair</b> As Ellen Winsor had stood down on 29 June 2019, at the next meeting of the Corporation on 2 <sup>nd</sup> October, an election would be held for Chair of the Corporation. It was agreed to recommend to the Corporation that Bob Crossland should be Chair until December 2020 and that Lizzie Sheridan be Vice Chair until December 2020. In the interim, Bob, currently Vice Chair, was acting Chair.	
19/21	<b>Impact on Committees</b> Ellen Winsor's departure had particular impact on the F&GP, Investment Panel, Search and Governance and Remuneration Committees.  Robert Townsend had recently joined the Corporation and F&GP, and was a qualified accountant. Allister Young had agreed to chair the F&GP and Investment Panel meetings on 12 <sup>th</sup> November. It was agreed to invite Peter Callen to chair the F&GP in October.  It was agreed to recommend to the Corporation that Linda Batchelor be appointed as Chair of the Remuneration Committee. As a committee chair, Linda would also become a member of Search and Governance.  It was to be confirmed whether Ellen intended to step down from the College Trust Fund. If so, it was agreed that Linda would be invited to join, subject to the necessary processes of the Charity Commission.	RC to raise with PC  Recommendation for Corporation  AW to check with EW

<b>19/22</b>	<b>Callywith College</b> The Principal reported on recent developments in respect of Callywith's status and the possibility that it could be brought back into the structure of Truro and Penwith College. If this were to happen, the Committee agreed to make an offer to all Callywith Governors that they would be very welcome to join the Governing Body of TPC.	
<b>19/23</b>	<b>Cornwall College</b> The Principal reported that Mr John Evans, formerly of Yeovil College, had been appointed as Chief Executive of Cornwall College. He could start as early as September. The College looked forward to working with him. The College's position remained that it was very willing to work with Cornwall College to help develop it as a strong provider, standing alongside, but not merged with, TPC.	
<b>19/24</b>	<b>Truro and Penwith Academy Trust – Governance</b> Having reviewed the legal advice on the relationship between TPAT and the College, it was agreed that a meeting of TPAT Members would be helpful in ensuring a shared understanding of the governance arrangements and their implications.  It was agreed that Bob Crossland, as acting Chair of the College, would raise this proposal with Peter Callen, as the Corporate Member formally representing the College, suggesting that he discuss it further with the Principal, before putting it to the Clerk to TPAT to arrange.	RC to raise with PC
<b>19/25</b>	<b>Recharging Truro and Penwith Academy Trust for services</b> It was agreed that as a gesture of goodwill towards TPAT, the Committee advised the College to set aside the support element of the services it provided to TPAT, and charge only for offices, postage, telephones and the non-staff element of IT (£14,306 for 2019/20). Room hire would be in addition, to be paid as used. The Principal was happy to agree this.	DW to write to EW and JB
<b>19/26</b>	<b>Stadium for Cornwall</b> Having reviewed the legal advice relating to the proposed covenant, the Committee discussed the potential risks for the College as a funder. Governors agreed that further advice should be sought to summarise the risks, assess the likelihood of those issues arising and providing a legal opinion.	MT to request advice from Stephens Scown
<b>19/27</b>	<b>Farewell arrangements for outgoing Chair</b> The Committee agreed that given the very significant contribution that Ellen Winsor had made to the College over many years, Ellen should be invited to the Graduation in October, where the College could formally recognise everything that she had done.	ES to discuss with EW
<b>19/28</b>	<b>Date of Next Meeting</b> The Committee would next meet at 12.30pm on Thursday 31 <sup>st</sup> October 2019.	ALL to note