



TRURO & PENWITH COLLEGE

FULL TIME CURRICULUM AREA LEAD – CONSTRUCTION AND RENEWABLES

Application Information Pack



Advert

Curriculum Area Lead – Construction and Renewables

Full Time, Fixed term until 1 April 2023

£38,356 per annum

We are one of the highest performing colleges nationally on all courses at all levels, rated Ofsted 'Outstanding'.

Construction and Renewables is a priority area for local higher-level skills, with Cornwall's rapid growth in the development of housing and with an ever-evolving industry moving towards sustainable construction and renewables in its design and implementation.

Successful applicants will be expected to collaborate with businesses to co-develop and pilot new and innovative modules, qualifications and CPD programmes in Construction and Renewables, as well as engaging with and supporting employers to diagnose and identify needs and skills gaps and ensure that these are met resulting in an appropriately qualified workforce.

Successful candidates are expected to have significant industry experience, a relevant trade qualification or HND / Higher Level Degree in a relevant subject related to the field and ideally an appropriate teaching qualification. Coaching, CPD and a higher education teaching qualification can be provided for candidates new to research and teaching.

This is a fixed term role, but it is hoped that the provision created will lead to permanent opportunities.

We offer a generous package with benefits including 40 days annual leave plus bank holidays and College closure days, teacher pension scheme, relocation package, free on-site parking and a variety of on-site benefits and discounts.

CLOSING DATE: 12 NOON, FRIDAY 8 JULY 2022

Curriculum Vitae are not accepted, Application Forms only.

Successful candidates will be notified within 4 weeks of the closing date.

About us

We are proud of our College and what it has achieved since it opened in 1993. Student numbers have grown tenfold and this September we welcomed 5150 full time 16-18 students, 480 HE students, 700 Apprentices and 6,000 part time students. The College's broad range of provision includes a wide choice of more than 42 A level subjects, The International Baccalaureate, BTEC and UAL Diplomas, a range of occupational based courses including Construction, Hospitality, Hair and Beauty, Automotive Engineering and Engineering. There is a very significant High Needs provision and the College offers a wide range of apprenticeships together with professional qualifications as well as a large Higher Education provision from levels 4 to level 6.

The College has continued to invest in new buildings to accommodate the growth in provision and has also undertaken a series of major capital projects including the re-development of the Penwith Campus and the establishment of a new Free School – Callywith College in Bodmin. The College is financially very secure, and this allows for continual investment in the supporting of our learners. The Truro and Penwith Multi Academy Trust was established in February 2014 and focuses on pre-16 education. The trust has grown to include over twenty schools across three hubs in Cornwall. The College is also a Maths Hub, Computing Hub, it leads on the Science Learning Partnership and is a member of the Institute of Physics. 2021 will see the completion of a new build at the Truro campus which is part of the South West Institute of Technology. The College is the only Cornwall based partner in this organisation and the building will be used to develop the curriculum offer in Engineering and Digital.

Central to everything the College does is the student. Our commitment is to provide the very best student experience and allow all our students to achieve their objectives and aspirations. The College is very innovative and dynamic in the way that it works and has developed an excellent reputation both locally and nationally. It was one of the first colleges to be awarded Beacon status and in 2016 was the first college to be graded Outstanding under the new inspection framework. The College has also gained The AOC National Beacon Award for Leadership and Governance and the AOC National Beacon Leading Light Award. The College is also the only provider of the new T Level qualification in Cornwall and has already recruited to the first three pathways.

We are looking for exceptional candidates with the vision, energy and determination to provide first class education and training for the county.

The Lecturer scale is divided into a number of bands:-

B	£25,830 - £28,071
C	£29,688 - £33,221
D	£34,826 - £38,356

The precise band on which the post will be offered will be finally determined at interview.

I ask that experienced candidates should include details of the results their students have obtained over the past two years. Candidates should also indicate if they are able to contribute to other aspects of the College's teaching programme. The selection criteria for short listing and at appointment will include consideration of qualifications, previous experience and achievements, ability to work with energy and commitment, ability to work as a member of a team, and ability to contribute to the future development of the College.

Job description

Post:	Curriculum Area Lead (Construction and Renewables)
Responsible to:	Programme Team Leader – Construction
Salary:	£38,356 per annum – D14 Full-Time Position Fixed Term until 1 st April 2023 <i>Part Funded by the Skills Accelerator Fund</i>
Conditions of Service:	Truro & Penwith College Conditions of Service
Main Purpose of Job:	<p>To collaborate with businesses to co-develop and pilot new and innovative modules, qualifications and CPD programmes in Construction and Renewables.</p> <p>To develop and deliver HE programmes in Construction and Renewables training and provide high-quality learning support for both 16-18 and 19+ learners enrolled on full and part time courses.</p>
Specific Duties: Learning Support:	<p>To engage with and support employers, diagnose and identify needs and skills gaps and ensure that these are met resulting in an appropriately qualified workforce.</p> <p>To participate in Curriculum Steering Groups and events to introduce and promote higher education in the Construction curriculum area and engage with industry attendees to design a curriculum offer that meets the needs and aspirations of businesses and individuals within the associated sectors, with a strong emphasis on Sustainability and Renewables.</p> <p>To pilot and lead on the delivery of new provision and ensure appropriate learning support for both full-time students and individuals engaging in CPD training or qualifications.</p> <p>To provide high quality learning experiences for all students.</p> <p>Liaise with and support the Programme Team Leader in Construction with feedback on business engagement and curriculum development activities.</p> <p>Where appropriate, to participate fully in arrangements for learner assessments and progress reviews.</p>
Tutorial Support:	<p>To establish a personal knowledge of and relationship with assigned learners.</p> <p>To be a member of a student support team and to co-operate fully in its work.</p>

To help learners identify and resolve matters which block their progress.

To liaise with staff and other organisations to provide information and support for students

Undertaking other professional tasks within the curriculum team, the student support team or across the College.

To be a member of a curriculum team and to co-operate fully in its work.

To accept responsibility for specific tasks within the curriculum team, the student support team or across the College.

Other Professional Tasks:

The nature of such tasks will vary from time to time, responsibilities will be assigned by the Principal following discussions with individual members of staff, the Senior Staff and Team Leaders.

Typical responsibilities might include acting as a Course Leader, acting as a Subject or Section Leader, undertaking a cross-College curriculum function or developing a new course or delivery arrangement.

To build relationships with employers, supporting them to identify business needs and designing programmes to address these.

To ensure learner success and timely achievement.

To ensure all programmes focus on supporting learners to make a positive impact in the workplace.

To work with the wider team to follow up past learners to identify positive impacts and produce case studies.

To maintain appropriate records of assessments and learner progress.

To contribute to working parties or team groups.

Administration and Planning:

To undertake all administrative tasks associated with assigned teaching, tutorial and other tasks and to participate in the planning process operating within the individual teams and in the College.

General Requirements:

As a member of staff the post-holder will be required to further the agreed aims of the College by participating fully in the following:

The first six months of your employment will be a probationary period, during which your suitability for the position to which you have been appointed will be assessed

To participate in the scheme for appraisal and review of performance adopted by the College.

The provision of a high quality environment for student learning and associated activities.

Student Welfare and Support Services.

To be responsible for promoting equality and diversity in line with College procedures.

The development of a flexible and responsive institution.

To act responsibly in using resources including contributing and complying with efforts and initiatives to reduce carbon emissions.

To maintain the highest standards of professional behaviour at all times (including compliance with the staff Code of Conduct), with a positive and student focused approach.

College Promotional and Marketing Activities.

The safe and appropriate use of College equipment, premises and property.

Health and Safety Procedures as laid out in the College Health and Safety Policy.

Staff Development Activities.

General College Developments.

All members of staff must be prepared for changes in their responsibilities and work.

The postholder will also be required to undertake such other tasks as the Principal from time to time may determine.

All members of staff are required as part of their duties to accept responsibility for safeguarding, Prevent and promoting the welfare of children and vulnerable adults.

PERSON SPECIFICATION

Curriculum Area Lead (Construction and Renewables)

The person sought will have most, if not all, the following skills and experience:-

- Significant industry experience, a relevant trade qualification or HND / Higher Level Degree and ideally an appropriate teaching qualification, with a specialism in Construction.
- Have knowledge of the Construction industry in Cornwall and the Isles of Scilly and have experience of working in this industry.
- A record of continued professional development.
- A record of achievement in teaching within the Construction curriculum area
- Be an outstanding communicator, both in writing and orally.
- A positive attitude and ability to problem solve.
- Be committed to good working relationships with students and employers and have the ability to motivate others.
- Be committed to the implementation of a curriculum and working practices which are free from any bias relating to gender, disability or ethnicity.
- Enthusiasm for the opportunities presented by the College.
- Proven track record of developing and implementing business improvement strategies for clients
- Ability to plan, organise and work under pressure to achieve targets against timescales
- Self-motivated and personable – capable of working both as a team player and independently
- Excellent IT skills
- Willing to travel throughout Cornwall, with access to own transport and a full driving licence
- Willingness to work in a client-centred way, e.g. time, venue
- Ability to create and keep effective records and systems / audit compliance

The College is registered with the Disclosure and Barring Service and the successful applicant will be required to apply for a Disclosure at the enhanced level. If you apply for a job with vulnerable people when you know you are on a barred list you could be fined or face a prison sentence. Truro and Penwith College is committed to ensuring a culture of valuing diversity and ensuring equality of opportunities.

Useful Links

[TRURO AND PENWITH COLLEGE OFSTED REPORT](#)

[TRURO AND PENWITH COLLEGE PROSPECTUS AND OTHER PUBLICATIONS](#)

Terms & Conditions

Continuous Service

Your continuous service dates from the commencement of the contract with the college except where periods of previous service with other local authorities and related employers are allowed to count as continuous employment for specified purposes in the Contract, the pensions scheme and other agreements.

Holidays

Holiday entitlement for this post is currently 40 working days plus college closure days and public holidays.

Probationary Period

The appointment is subject to the satisfactory completion of a 9 month probationary period.

Pensions

The post falls within the scope of the Teachers Pension Scheme (TPS). Further details can be found at <https://www.teacherspensions.co.uk/members/member-hub.aspx>

Commitment to Safeguarding

Truro and Penwith College is committed to safeguarding and promoting the welfare of children and young people. All applicants must be willing to undergo a Criminal Record (DBS) Check (Standard or Enhanced depending on the post applied for) and past employment checks.

Equality, Diversity and Inclusion

The College is an Equal Opportunities Employer and is committed to ensuring a culture of valuing diversity and equal opportunities.

Data Protection

By applying for a post at Truro and Penwith College, you are giving your consent for us to process personal information about you. We have legal obligations to fulfil in the way that we deal with that data. We must collect the information fairly, that is, inform you that we will process it for the purpose of recruitment and selection and the employment relationship for the successful applicant. All information will remain confidential and will only be viewed by those involved in the selection process. If you are not successful, then your information will be destroyed after six months in accordance with Data Protection Policy.

Working for Us

In recent years the College has won a number of prestigious awards, including featuring twice in the Sunday Times "Best Places to Work" survey, achieving gold for five years running in the Workplace Health Awards and in 2017, the AoC Beacon Award for Mental Health and Wellbeing & Leading Light Award.

The College is also accredited with Investors in People, Investors in Diversity, Matrix accreditation and Beacon Status.

Located in a stunning county with dramatic coastline, captivating fishing harbours, spectacular beaches and a world class food scene, Cornwall is a great place to live and Truro and Penwith College a great place to work.

Benefits

- Competitive salaries
- Generous occupational pension schemes for academic and support staff
- Supportive family friendly and flexible working policies
- In House Cycle to Work Scheme
- Generous holiday & sickness entitlements
- Free cash point facility
- Free Library membership
- Free parking at our Truro and Penzance campuses
- We invest in facilities
- We have fun (team days and social events)
- We value staff development
- Free health and wellbeing programme
- Free recreational courses
- Staff Discounts at local leisure and retail establishments
- Free health checks and corporate eye care scheme
- In house leadership and management programme
- Accessible campus and facilities
- Free access to Counselling and Mental Health Advisors
- Workstation Assessments/Occupational Health Referrals
- Excellent facilities onsite for relaxation and rejuvenation at discounted prices – restaurants, coffee shops and salons

How to apply

Application forms and details of how to apply for this post are available online at

<http://www.truro-penwith.ac.uk/work-for-us>

or via email to

personnel@truro-penwith.ac.uk

Application forms can be sent to us either by email to

personnel@truro-penwith.ac.uk

or by post to:

HR and Employee Services
Truro & Penwith College
College Road
Truro
TR1 3XX

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