**Truro and Penwith College Bursary Fund 2023-2024**

**Childcare Support**

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| FOR OFFICE USE  **Date Received:**  **Student I.D Number:** |

**Please complete this form if you are requesting   
assistance with childcare.**

Private and confidential financial assessment form   
in accordance with the General Data Protection   
Regulations 2018.

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| **Name of Student:** |
| **Have you completed the Truro and Penwith College Bursary Fund form: YES ​☐​     NO ​☐**  If ‘NO’, funding application forms can be downloaded from the College website or by contacting Student Services on 01736 809407  If you are **20** or over, your course must be fully funded by either SFA or an Advanced Learner Loan to qualify for help with childcare. |

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| **To be completed by the childcare provider only.** | | | | | |
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| **Name of Childcare Provider** | |  | **Who is the childcare for?** | | |
| **Address** | |  | **Name** | **Age** | **DOB** |
| **Postcode:** | |  |  |  |  |
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|  |  |  |  |
| **\*\*Email:**  **Telephone:**  **Mobile:** | |  |  |  |  |
|  |  |  |  |  |  |
| **Registered by (state Local Authority):** | |  | **Public Liability Insurance: YES NO** | | |
| **Registration Number:** | |  | **Insured by:** | | |

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| **Date childcare to start** | **Date childcare to finish** | **Total number of weeks** |
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| Are any of the children eligible for Early Years Education funding from the Government?  If yes, please give details (EY funding must be used for college childcare and deducted from invoice).  **Please note the maximum funded hourly rate for childcare is approximately £5.**  Number of hours per week child(ren) will be cared for:  Number of days per week child(ren) will be cared for:  Cost per hour:  Total Cost per week: | |
| Please provide other information relating to fees e.g. retainer fees for holidays. | |
| Please state to whom payments should be made payable (childcare provider only).  We will confirm eligibility and availability of funding by email providing all the necessary information has been provided. Payments will be paid directly to the provider monthly in arrears upon receipt of an invoice addressed to Student Services. | |
| **CHILDMINDER / CHILDCARE PROVIDER**  **DECLARATION.**  I confirm that the above information is correct.  Signed: Date:  Name: Position: | **STUDENT DECLARATION.**  I have included proof of child benefit or a copy of Birth Certificate(s) for each child I have requested funding.  I confirm that the above information supplied in this application is correct and I will notify Student Services should my financial or personal circumstances change at any point during the course.  Signed: Date: |

Funding is provided for the student’s child(ren) to enable them to attend College. Truro and Penwith College will only pay for days the student is timetabled to be in College, therefore please note Term Dates below:

Autumn Term: 7th September – 19th December (Half Term 23rd October – 27th October)

Spring Term: 3rd January – 28th March (Half Term 12th February – 16th February)

Summer Term: 15th April – 5th July (Half Term 27th May – 31st May)

The College will not pay for childcare during holidays or for childcare after course end date. Please note dates may vary according to course being studied.

\*\* Email address must be inserted

**SEND COMPLETED FORMS TO:** [penwithstudentservices@truro-penwith.ac.uk](mailto:penwithstudentservices@truro-penwith.ac.uk) **or post to Student Services, Lamorna Building, Penwith College, TR18 2SA.**