



# TRURO AND PENWITH COLLEGE CORPORATION



## Search & Governance Committee

**Minutes** of the meeting  
held on Thursday 9 March 2023 at Truro College

Members: Mrs L Batchelor, Mr J Burnett (Chair), Mrs S Sanderson, Mr R Townsend,  
Mr M Tucker and Mr A Young (left after item 23/14)

Also Present: Mrs A Winter (Clerk to the Corporation)

Item	Discussion/Decision	Action
23/12	<p><b>Minutes</b></p> <p>The Minutes of the meeting held on 19 January 2023 were <b>APPROVED</b> as a correct record.</p>	
23/13	<p><b>Matters Arising</b></p> <p><b>13.01 Accountability Agreement (Minute 23/05)</b></p> <p>The Committee noted that the Accountability Agreement setting out how the College was responding to the priorities in the Local Skills Improvement Plan (LSIP) would be prepared for consideration by governors prior to the 31 May submission deadline.</p> <p><b>13.02 Industrial Action Update (Minute 23/06)</b></p> <p>The Principal reported that a meeting with local and regional union representatives with ACAS had been scheduled for 28 March 2023. Ahead of the meeting, the unions had written setting out their proposals and the College was preparing a response.</p> <p><b>13.03 Callywith College Proposals (Minute 23/07)</b></p> <p>Governors noted that the Principals of both colleges were continuing regular discussions on a range of issues including the operation of Ottery and growth at Callywith.</p>	
23/14	<p><b>Succession Planning and Governor Recruitment</b></p> <p>The Committee considered the existing membership and skills needs once Jonathan Burnett and Allister Young stepped down from the Board at the end of March 2023. In particular, additional financial expertise, education experience and leadership skills were needed.</p> <p>The Committee also discussed the contribution of existing governors, a confidential list of suggested potential governors and terms of office that were due to end on 31 July 2023.</p>	

	<p>Following careful consideration, the Committee <b>AGREED</b> to:</p> <ol style="list-style-type: none"> <li>i. <b>RECOMMEND</b> to the Corporation the re-appointment of Robert Townsend as a governor for a further term of 4 years</li> <li>ii. to advertise governor opportunities</li> <li>iii. continue conversations with individuals who had expressed a potential interest in College governance.</li> </ol>	<p>Recommendation for Corporation</p> <p>Clerk &amp; Principal to take forward</p>
<b>23/15</b>	<p><b>Review of Committee Membership</b></p> <p>The Committee reviewed the membership of the standing committees and forthcoming vacancies.</p> <p>The Vice-Chair and Clerk reported on recent discussions with potential non-governor committee members who could bring relevant additional skills to complement the existing membership.</p> <p>Following consideration, the Committee agreed to <b>RECOMMEND</b> to the Corporation the appointments of:</p> <ol style="list-style-type: none"> <li>a. Ken Curtis as a non-governor member of the Audit Committee for a term of 4 years</li> <li>b. Mark England and Julie-Anne Sunderland as non-governor members of the Employment and Business Policy Committee for a term of 4 years.</li> </ol>	<p>Recommendation for Corporation</p>
<b>23/16</b>	<p><b>Proposal from Truro and Penwith Academy Trust (TPAT)</b></p> <p>The Committee considered a request from TPAT for the re-appointment of two College-appointed Trustees whose terms of office ended on 28 February 2023.</p> <p>Following consideration of the skills and experience of each individual and their contribution to the Board, the Committee <b>RECOMMENDED</b> their re-appointment as Trustees for a second term of 4 years.</p>	<p>Recommendation for Corporation</p>
<b>23/17</b>	<p><b>Director of Finance &amp; Digital Services Recruitment</b></p> <p>The Principal provided a confidential update and governors noted that five candidates had been shortlisted for interviews which would be held on 22 March 2023.</p>	
<b>23/18</b>	<p><b>Any Other Business</b></p> <p><b>External Review of Governance</b></p> <p>The first draft of the report had just been received. Once the report was finalised, a presentation and discussion would be organised for all governors to discuss the findings and consider next steps.</p>	
<b>23/19</b>	<p><b>Date of Next Meeting</b></p> <p>The Committee would meet on Thursday 11 May 2023 at 12.30 pm</p>	<p>ALL to note</p>