



TRURO & PENWITH COLLEGE

FULL TIME DEPUTY TEAM LEADER – NURSING AND ALLIED HEALTH Application Information Pack



Advert

Full Time

Deputy Team Leader – Nursing and Allied Health (Bodmin and Truro)

£44,573 - £47,234 per annum

Over the past four years the college has worked closely with local employers and NHS Trusts to develop courses that help to secure the future of our local health workforce.

We are proud to have built a fantastic team of dedicated nursing and allied health professionals to teach on our Nursing and Operating Department Practitioner programmes. Due to the success of these programmes, we have expanded our provision and opened the STEM and Health Skills Centre in Bodmin, enabling people in the North of Cornwall to train to become Nursing Associates, Adult and Mental Health Nurses and Operating Department Practitioners.

Due to this expansion we are seeking a dynamic and dedicated Deputy Team Leader (DTL) to help lead this provision and continue to provide an outstanding experience for both students and staff.

The Deputy Team Leader will work directly with the existing Programme Team Leader (PTL) to co-ordinate the Nursing and Allied Health delivery in Truro and Bodmin; taking particular responsibility for delivery based at Bodmin. An initial focus for this role will be to ensure the success of the T Level Health programme, which is being taught at the STEM and Health Skills Centre for the first time from September, enabling learners to progress to the Nursing and Allied Health university courses offered at the site.

This role requires flexible responsibility in terms of course management, as the department looks to develop and extend the range of courses offered at the STEM & Health Skills Centre. The successful applicant will be responsible for supporting the PTL to lead a team of lecturers who teach on a range of healthcare programmes including Degrees, Access to Higher Education and T Levels. This role will include teaching on these programmes.

We are looking for an individual who shares our passion for developing outstanding healthcare professions, who will taking a leading role in maintaining a working and learning environment where both staff and students thrive, regardless of their previous experience or backgrounds.

We are seeking applicants with excellent academic and professional qualifications, appropriate lecturing experience, experience of leadership, and a commitment to providing the best possible teaching and learning experience to their students. The successful candidate will be a committed professional who is able to share their enthusiasm with students and staff.

We are one of the highest performing colleges nationally on all courses at all levels, rated Ofsted 'Outstanding'.

We offer a generous package with benefits including 40 days annual leave plus bank holidays and College closure days, teacher pension scheme, relocation package, free on-site parking and a variety of on-site benefits and discounts.

CLOSING DATE: 5PM, MONDAY 27 MAY 2024

Curriculum Vitae are not accepted, Application Forms only.

Successful candidates will be notified within 4 weeks of the closing date.

About us

We are proud of our College and what it has achieved since it opened in 1993. Student numbers have grown tenfold and this September we welcomed 5150 full time 16-18 students, 480 HE students, 700 Apprentices and 6,000 part time students. The College's broad range of provision includes a wide choice of more than 42 A level subjects, The International Baccalaureate, BTEC and UAL Diplomas, a range of occupational based courses including Construction, Hospitality, Hair and Beauty, Automotive Engineering and Engineering. There is a very significant High Needs provision and the College offers a wide range of apprenticeships together with professional qualifications as well as a large Higher Education provision from levels 4 to level 6.

The College has continued to invest in new buildings to accommodate the growth in provision and has also undertaken a series of major capital projects including the re-development of the Penwith Campus and the establishment of a new Free School – Callywith College in Bodmin. The College is financially very secure, and this allows for continual investment in the supporting of our learners. The Truro and Penwith Multi Academy Trust was established in February 2014 and focuses on pre-16 education. The trust has grown to include over twenty schools across three hubs in Cornwall. The College is also a Maths Hub, Computing Hub, it leads on the Science Learning Partnership and is a member of the Institute of Physics. 2021 will see the completion of a new build at the Truro campus which is part of the South West Institute of Technology. The College is the only Cornwall based partner in this organisation and the building will be used to develop the curriculum offer in Engineering and Digital.

Central to everything the College does is the student. Our commitment is to provide the very best student experience and allow all our students to achieve their objectives and aspirations. The College is very innovative and dynamic in the way that it works and has developed an excellent reputation both locally and nationally. It was one of the first colleges to be awarded Beacon status and in 2016 was the first college to be graded Outstanding under the new inspection framework. The College has also gained The AOC National Beacon Award for Leadership and Governance and the AOC National Beacon Leading Light Award. The College is also the only provider of the new T Level qualification in Cornwall and has already recruited to the first three pathways.

We are looking for exceptional candidates with the vision, energy and determination to provide first class education and training for the county.

We are looking for exceptional candidates with the vision, energy and determination to lead at senior level. Individuals able to work with a committed and supportive governing body to build on success and seize the opportunities to further develop the College and provide a first-class education and training for all our learners.

If you have the appetite and leadership qualities to take on this challenging yet very rewarding role then we look forward to receiving your application.

Martin Tucker

Principal

Job Description

Post:	DEPUTY TEAM LEADER
Responsible to:	Principal
Salary:	Management Spine Points 2 - 4
Conditions of Service:	Truro and Penwith College Conditions of Service.
Specific Duties:	<p>To undertake specific responsibility in the leadership of the area as agreed with the PTL.</p> <p>To deputise for the PTL in their absence.</p> <p>To represent the programme area at cross-College meetings etc, when required to do so.</p> <p>To play a full part in the leadership of the curriculum area.</p> <p>To undertake any cross-College functions which the Principal may request from time to time.</p>
General Requirement:	<p>As a member of staff the postholder will be required to further the agreed aims of the College by participating fully in the following:</p> <p>To participate in the scheme for appraisal and review of performance adopted by the College.</p> <p>To be responsible for promoting equality and diversity in line with College procedures.</p> <p>The first nine months of your employment will be a probationary period, during which your suitability for the position to which you have been appointed will be assessed</p> <p>The provision of a high-quality environment for student learning and associated activities.</p> <p>Student Welfare and Support Services.</p> <p>The development of a flexible and responsive institution.</p> <p>College Promotional and Marketing Activities.</p> <p>The safe and appropriate use of College equipment, premises and property.</p>

Health and Safety Procedures as laid out in the College Health and Safety Policy.

Staff Development activities.

General College development.

Truro and Penwith College is a new institution which will go through a period of rapid growth and development. All members of staff must be prepared for changes in their responsibilities and work.

To act responsibly in using resources including contributing and complying with efforts and initiatives to reduce carbon emissions.

To maintain the highest standards of professional behaviour at all times (including compliance with the staff Code of Conduct), with a positive and student focused approach

The postholder will also be required to undertake such other tasks as the Principal from time to time may determine.

All members of staff are required as part of their duties to accept responsibility for safeguarding, Prevent and promoting the welfare of children and vulnerable adults.

Role:

The role of the Deputy Team Leaders will vary. This variety will reflect the different needs of different teams, the different size teams and the enthusiasm and strengths of particular individuals. Nevertheless, we are keen to have some commonality across the College in the workloads and roles of staff who take on this role.

Particular tasks might include responsibility for a subgroup of students or for a curriculum division of the programme area. One DTL from each area might be asked to take a lead on quality matters and to meet with other DTLs with the same role to form the College quality committee.

The precise roles of each individual DTL will be defined following discussion with the relevant PTL and members of the senior management team.

DEPUTY TEAM LEADER

PERSON SPECIFICATION

The person sought will possess most, if not all, of the following characteristics:

- A degree or similar equivalent professional qualification and a recognised teaching qualification.
- A record of continued study or professional development.
- A record of achievement in teaching within an area appropriate to the College.
- A personal history of successful involvement in educational initiatives.
- Leadership qualities and a willingness to assume responsibility.
- An ability to get on well with and to motivate individual students.
- Be an effective communicator, both written and oral.
- Be well organised, give attention to detail and capable of ensuring efficient procedures.
- Be committed to good working relationships and have the ability to motivate others.
- Be committed to the implementation of a curriculum and working practices which are free from any bias relating to gender, disability or ethnicity.
- Enthusiasm for the opportunities presented by the development of a new College.
- An interest in developing the cross-College responsibilities identified in the job description.

The College is registered with the Disclosure and Barring Service and the successful applicant will be required to apply for a Disclosure at the enhanced level. If you apply for a job with vulnerable people when you know you are on a barred list you could be fined or face a prison sentence.

Truro and Penwith College is committed to ensuring a culture of valuing diversity and ensuring equality of opportunities.

Useful Links

[TRURO AND PENWITH COLLEGE OFSTED REPORT](#)

[TRURO AND PENWITH COLLEGE PROSPECTUS AND OTHER PUBLICATIONS](#)

Terms & Conditions

Continuous Service

Your continuous service dates from the commencement of the contract with the college except where periods of previous service with other local authorities and related employers are allowed to count as continuous employment for specified purposes in the Contract, the pensions scheme and other agreements.

Holidays

Holiday entitlement for this post is currently 40 working days plus college closure days and public holidays.

Probationary Period

The appointment is subject to the satisfactory completion of a 9 month probationary period.

Pensions

The post falls within the scope of the Teachers Pension Scheme (TPS). Further details can be found at <https://www.teacherspensions.co.uk/members/member-hub.aspx>

Commitment to Safeguarding

Truro and Penwith College is committed to safeguarding and promoting the welfare of children and young people. All applicants must be willing to undergo a Criminal Record (DBS) Check (Standard or Enhanced depending on the post applied for) and past employment checks.

Equality, Diversity and Inclusion

The College is an Equal Opportunities Employer and is committed to ensuring a culture of valuing diversity and equal opportunities.

Data Protection

By applying for a post at Truro and Penwith College, you are giving your consent for us to process personal information about you. We have legal obligations to fulfil in the way that we deal with that data. We must collect the information fairly, that is, inform you that we will process it for the purpose of recruitment and selection and the employment relationship for the successful applicant. All information will remain confidential and will only be viewed by those involved in the selection process. If you are not successful, then your information will be destroyed after six months in accordance with Data Protection Policy.

Working for Us

In recent years the College has won a number of prestigious awards, including featuring twice in the Sunday Times "Best Places to Work" survey, achieving gold for five years running in the Workplace Health Awards and in 2017, the AoC Beacon Award for Mental Health and Wellbeing & Leading Light Award.

The College is also accredited with Investors in People, Investors in Diversity, Matrix accreditation and Beacon Status.

Located in a stunning county with dramatic coastline, captivating fishing harbours, spectacular beaches and a world class food scene, Cornwall is a great place to live and Truro and Penwith College a great place to work.

Benefits

- Competitive salaries
- Generous occupational pension schemes for academic and support staff
- Supportive family friendly and flexible working policies
- Cycle to Work Scheme
- Generous holiday & sickness entitlements
- Free cash point facility
- Free Library membership
- Free parking at our Truro and Penzance campuses
- We invest in facilities
- We have fun (team days and social events)
- We value staff development
- Free health and wellbeing programme
- Free recreational courses
- Staff Discounts at local leisure and retail establishments
- Free health checks and corporate eye care scheme
- In house leadership and management programme
- Accessible campus and facilities
- Free access to Counselling and Mental Health Advisors
- Workstation Assessments/Occupational Health Referrals
- Excellent facilities onsite for relaxation and rejuvenation at discounted prices – restaurants, coffee shops and salons

How to apply

Application forms and details of how to apply for this post are available online at

<http://www.truro-penwith.ac.uk/work-for-us>

or via email to

hr@truro-penwith.ac.uk

Application forms can be sent to us either by email to

hr@truro-penwith.ac.uk

or by post to:

HR and Employee Services
Truro & Penwith College
College Road
Truro
TR1 3XX

Outstanding Education

Inspiring Futures



THE TRURO & PENWITH COLLEGE VISION

LOOK FURTHER REACH FURTHER GO FURTHER

OUR AMBITIONS

LOOK FURTHER

- **Aspiration:** Students gain the confidence and self-belief to set ambitious progression and career goals
- **Inspiration:** Students are inspired by interactions with staff, stakeholders and alumni

REACH FURTHER

- **Triumph:** Students exceed expectation and achieve their full potential
- **Talent:** Expert lecturers with a passion for teaching, learning and assessment
- **T&PC Magic:** exceptional facilities, enrichment and opportunities

GO FURTHER

- **Progression:** Students progress to competitive universities, apprenticeships and jobs that provide strong foundations for successful careers
- **Prosper:** Students develop the skills needed to flourish at university or in employment
- **Productivity:** Students gain the skills employers need, supporting the economy to thrive

OUR VALUES

Our values, chosen by staff and students, provide the foundations for a high-performing inclusive culture in which our ambitions can be realised.

WELLBEING

Looking after our own physical, social and emotional wellbeing; the most important foundation for a happy, healthy and prosperous future.

ENGAGEMENT

Taking full advantage of the opportunities available to us, both at college and beyond.

ASPIRATION

Wanting the best future for ourselves and having the self-belief that we can achieve it; looking beyond the horizon we may initially see.

RESPECT

Playing an active part in creating positive inclusive communities, where everyone is valued and respected.