



Supplementary Safeguarding Policy – Early Years

We follow the Truro & Penwith College Safeguarding Children and Vulnerable Adults policy and procedure. In addition, this following supplementary policy applies to Truro College Day Nursery.

At Truro College Day Nursery, all staff have a duty to safeguard and promote the welfare of children. Each child's welfare is of paramount importance. If there are concerns regarding a child's welfare we use the Cornwall & Isles of Scilly safeguarding children interagency threshold / continuum of need guidance to ensure consistency and appropriate service intervention. (Appendix 1:1)

At Truro College Day Nursery we adhere to the content of the document 'Working Together to Safeguard Children. We also adhere to the required guidelines laid down by the Safeguarding Children Partnership for Cornwall (SCP). These can be found at Cornwall and the Isles of Scilly Safeguarding Children Partnership - ciossafeguarding.org.uk (KEPT ON Manager's DESKTOP). The setting also refers to and has available the booklet 'What to do if you are worried a child is being abused.'

The Designated Safeguarding Lead (DSL) is responsible for referring any safeguarding concerns or allegations in liaison with the named contact at the college, to the Multi-Agency Referral Unit (MARU) on **0300 1231 116**. The Out of Hours Number is **01208 251300**, using the referral form provided by the MARU. Advice and guidance notes are in (Appendix 1:2) or can also be sought from the MARU directly.

If you have a concern:

- Immediately pass on concerns to the Designated Safeguarding Lead at the Nursery (Kim Smith)
- Never act alone. It is your duty to report not to investigate.
- Listen to the child and take what they are saying seriously. Never ask leading or suggestive questions.
- As soon as possible record exactly what you saw and what was said verbatim using Safeguarding Incident report form (Appendix 1:3).
- You must maintain complete confidentiality at all times.

If concerns relate to a member of staff or anyone working on a paid/unpaid basis with children:

- Ask to speak to the designated lead who will then follow Truro College procedures, who will also inform the college personnel who will support during the process. If the accusation is against this person refer your concerns to named contact within the College Safeguarding policy.
- Ofsted must be informed within 14 days.
- Contact the DBS referral helpline to determine if a referral and investigation is necessary. (For contact details, speak to Personnel)
- When a report is received about an allegation or a concern about a member of staff or volunteer working with children, the **Local Authority Designated Officer (LADO) (01872 326536) must be informed WITHIN 1 WORKING DAY**, (if it appears that the person is or has in the past:
 - behaved in a way that has harmed a child, or may have harmed a child.

- possibly committed a criminal offence against or related to a child.
- behaved in an inappropriate way towards a child which may indicate that s/he is unsuitable to work with children.
- Additionally the LADO must be informed if there is a concern about behaviour of any member of staff towards any child that may appear abusive.)

The procedures are there to protect children but also to support adults who may have an allegation made against them.

Remember – those who perpetrate abuse against children often seek to ‘normalise’ their contact with children by becoming involved in working with children.

‘Providers must also meet their responsibilities under the Safeguarding Vulnerable Groups Act 2006, which includes a duty to make a referral to the Disclosure and Barring Service where a staff is dismissed (or would have been, had the person not left the setting first) because they have harmed a child or put a child at risk of harm.’ (EYFS statutory framework 3.13)

Vetting and Barring

Truro and Penwith College Personnel Department is responsible for carrying out reference and DBS checks on all staff. A single central record is also in place, and is kept with the Personnel Department in the college. The DBS referral helpline is 0300 0200 190

Training

All staff attend a 3-hour safeguarding training as part of their induction and this is updated regularly, all staff are level 2 safeguarding trained and completed some kind of safeguarding training each year such as neglect training. The Designated Safeguarding Leads (DSL) attend the interagency training, updated every 3 years.

Types of abuse:

Physical abuse – May involve hitting, shaking, throwing, poisoning, burning or scalding, drowning, suffocating, or otherwise causing physical harm to a child. Physical harm may also be caused when a person feigns the symptoms of, or deliberately causes ill health to a child.

Neglect – The persistent failure to meet a child’s basic physical and/or psychological needs, likely to result in the serious impairment of the child’s health or development. It may involve failure to provide adequate food, shelter and clothing, and failure to protect from physical harm or danger.

Emotional abuse – The continual emotional ill treatment of a child such as to cause severe and persistent adverse effects on the child’s emotional development. It may involve conveying to the child that they are worthless, unloved or inadequate.

Sexual abuse – It involves forcing or enticing a child to take part in sexual activities, whether or not the child is aware of what is happening. The activities may involve physical contact, including penetrative or non-penetrative acts, or non-contact activities, such as looking at, or in the production of, pornographic material, or watching sexual acts.

Female Genital Mutilation (FGM) - is a procedure that intentionally alter or cause injury to the female genital organs for non-medical reasons. FGM has no health benefits, and it harms girls and woman in many ways. It involves removing and damaging healthy and normal genital tissue and interferes with the natural functions of the female’s body.

All senior staff members have accessed training on FGM.

Staff can find signs and indicators of abuse information in (Appendix 1:4)

It is expected that all staff are familiar with the following documents found in the Safeguarding Folder in the office:

- DfES publication 'What to do if you're worried a child is being abused' available online at [Child abuse concerns: guide for practitioners - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/publications/child-abuse-concerns-guide-for-practitioners)
- 'Say no to abuse' document available on Cornwall Council website.
- Keeping Children Safe in Education Sept 2021
- Female Genital Mutilation (FGM)
- Brook Tool Kit

'Working Together to Safeguard Children 2018' can be found on the Managers and Deputy Manager's desktop.

If concerns are raised regarding potential perpetrators, locations or vehicles, refer to the form 'Cornwall MACSE Person/Location of Concern Form' (Appendix 1:5)

Non-Mobile Babies

Non-Mobile baby is: a baby who is not crawling, bottom shuffling, pulling to stand, cruising or walking independently. Includes all children under the age of six months and **any** children with a disability who are not able to move independently.

In non-mobile children, the presence of any injury including bruising, of any size, in any site should initiate an inquiry into its explanation, origin, characteristics and history. It is recognised that a small percentage of bruising in non-mobile children will have an innocent explanation (including medical causes). This will include where it is believed that the mark is a benign skin mark (birth mark or Mongolian blue spot).

Staff who have observed the injury should consult with the Safeguarding Lead without delay. Any non-abusive explanations for the bruising or injury provided by the parents/carers should be discussed with the Safeguarding Lead. Any other obvious explanations for the injury or bruising should not automatically be referred but a consultation with the safeguarding advisor should take place and the detail of what has been observed and discussed should be recorded, dated, timed and signed in the child's individual record held by the agency.

Where there are concerns as to the cause or origin of the bruising/injury the Safeguarding Lead will refer the matter to MARU or Emergency Duty Service out of hours.

In all instances the professional should follow the agreed procedures for consulting on, referring and recording child protection concerns. If a decision is made not to make a referral the reason must be documented in detail with the names of the professionals making this decision.

For further information:

Please see guidance in the baby room policy folder or visit

http://www.proceduresonline.com/swcpp/cornwall_scilly/p_bruising.html?zoom_highlight=non-mobile+children

The Prevent Duty

In order to promote positive values of equality, tolerance and respect for others, we have regard for the following:

The DfE have published guidance stating that education settings must promote British values i.e learning right from wrong, taking turns, sharing and challenging negative attitudes and stereotypes. Ofsted will be required to inspect our setting against these criteria's as part of our safeguarding duty. Our '**Prevent Lead**' (Kim Smith) and staff will attend the WRAP 3 training that they need to identify children, siblings and parents/carers or staff and volunteers at risk of radicalisation and how to refer them for further help if necessary through the **CORNWALL CHANNEL PROCESS** (*flowchart attached as Appendix 1:6*). We will not carry out unnecessary intrusion into our families' lives but our staff will take action when they observe behaviour of concern and share concerns at the earliest opportunity. In the instance of a member of staff hearing a child/staff/volunteer/ third party worker, parent or carer make an anti-Semitic or discriminatory comment we would contact the local prevent lead and follow a Prevent action plan as deemed necessary. Referrals might be made to Channel (this is a programme that provides support for individuals who are at risk of being drawn into terrorism where they are deemed to be within the **pre-criminal space**). If a person is suspected to be within criminal activity and this is made known to us, we will contact the police by calling **101** (non-emergency) or **0800 789 321** (anti-terrorist hotline). This information has been taken from the guidance document and our policy on this will comply with the requirements under The Counter-Terrorism and Security bill March 2015 passed through parliament.

Support documents: (Please see Safeguarding folder in the office).

DfE: The Prevent duty; Departmental advice for schools and childcare providers June 2015
Cornwall Channel referral process document.

Mobile Phones and Cameras/Use of images

See separate policies. These form part of our overall Safeguarding Policy.

Useful Contacts

Early Help Hub – 01872 322277

NSPCC Whistleblowing helpline – 0808 800 5000

The Designated Safeguarding Lead is Kim Smith

In their absence please contact Lisa Briscoe, Director of Studies at Truro College on 01872 308039 (the College's Safeguarding Lead).