



TERMS AND CONDITIONS

September 2026

RULES

1. The following rules ("Rules") apply to the Cornwall Apprenticeship Awards (The Awards), hosted by Truro and Penwith College (The College). Dates and details for entry are clearly stated on the Awards webpage at www.truro-penwith.ac.uk/caa

2. Anyone who writes a nomination for the awards (a "Nominator") will be deemed to have understood these Rules along with the Terms and Conditions and will be bound by them. The Terms and Conditions are available on request from Truro and Penwith College.

Nominations:

1. All nominations must be submitted digitally

2. To enter the Awards a Nominator must visit Truro and Penwith College's website and complete the relevant nomination form as instructed and submit prior to the closing date stated at www.truro-penwith.ac.uk/caa.

3. Anyone found to be submitting multiple nominations for the same nominee in the same category will have their nomination discounted. Shortlisted nominees and their nominators will be contacted via the details provided on the nomination form.

4. No liability for entries lost or delayed will be accepted. You must complete the nomination form fully, click 'submit' and view the confirmation screen for your nomination to be submitted. If you would like to confirm your nomination has been received, please contact us at nominations@truro-penwith.ac.uk.

5. The Cornwall Apprenticeship Awards are free to enter and open to anyone who has taken part in or provided Apprenticeship Training in the 12-months prior to nominations opening, at a business with its head office or main business premises in Cornwall or the Isles of Scilly. If a business is sponsoring a category they will only judge nominations in categories where no representatives from their business have been nominated.



6. Businesses are encouraged to enter any number of categories on their own behalf or on the behalf of their Apprentices and can win multiple categories.

7. Third parties can also nominate on behalf of businesses or Apprentices, provided the nomination is completed fully and accurately and the business or person nominated is aware of the entry and approves of the content supplied.

8. Responsibility within the scope of these conditions cannot be accepted for any failure of confidentiality. Nominators will be expected to liaise with and protect those aspects of a business that may be patentable, registerable or otherwise secret and governed by intellectual property, copyright or similar legislation. Similarly, it is the responsibility of the Nominator to highlight any sensitive information that a nominated apprentice does not wish to be shared publicly. The College invites nominators to contact nominations@truro-penwith.ac.uk if any element of a nomination should remain confidential.

9. The College reserves the right to publicise the results of the competition and use winning entries in press releases and publicised case histories. It is a condition of entry that participants will co-operate with the media, this includes both pre-event preparation and post event publicity – failure to do so will result in disqualification. Winners may refer to the competition in their own publicity material following approval of the content by the College.

10. There can be no appeal against the decisions of the judges and these decisions must be accepted as final in respect of all matters concerning the Cornwall Apprenticeship Awards, including the interpretation of the conditions of entry.

11. The judges reserve the right to broaden the entry categories if there are insufficient entries in any particular category. They also reserve the right to move applicants from one category to another if they believe it to be appropriate.

12. The organisers reserve the right to change the judging deadlines should circumstances necessitate.

Eligibility:

1. Shortlisted nominees must have all appropriate consents (such as permission from a parent or guardian to attend the ceremony) and if under 18 should be accompanied by a parent, guardian or representative from their employer who is over the age of 18 (all nominees will



receive 1 complimentary ticket to the awards evening). The awards are non-transferable and there will be no cash alternative.

Awards:

1. There is no cash alternative to the Award or any element thereof and the Award is non-refundable and non-transferable.
2. Truro and Penwith College reserves the right to refuse or withdraw a shortlisted nominee if that person or a party authorised by the nominee to act on their behalf, threatens or abuses a member of staff or otherwise conducts themselves in a manner that Truro and Penwith College reasonably regards as inappropriate, offensive or unlawful.

(the “Award Conditions”)

1. By entering a nomination you agree that Truro and Penwith College may contact you with information regarding the awards and your nomination.
2. Truro and Penwith College reserves the right to substitute the Award (or an element thereof) for an equivalent if this is necessary for reasons beyond our reasonable control.
3. Truro and Penwith College reserves the right to refuse or disqualify any entry (including winning entries) if in the reasonable view of the College the nominator or nominee's current or past conduct is (or has been) inappropriate, unlawful or offensive or is likely to bring the College into disrepute. If the winning entry is disqualified the College reserves the right to award the Award to another nominee. The College shall also exercise this right if instructed to do so by local authorities
4. It is a condition that nominees must declare whether they, or the business they represent, are involved in (or could be involved in) any dispute or judgement that could in any way significantly interfere with the proper conduct of the Cornwall Apprenticeship Awards, the reputation of the College and any of its partners.
5. The Awards and any dispute or claim arising out of or in connection with it, shall be governed by and construed in accordance with English law and that nominees and nominators irrevocably agreed that the Courts of England shall have exclusive jurisdiction to settle any dispute or claim that arises out of or in connection with the Awards.