TRURO & PENWITH COLLEGE CORPORATION

Minutes of the Corporation meeting held on
Monday 13 October 2025 at the Truro campus and on MS Teams

Members:	N Basher, L Batchelor, R Bray, L Chessman, K Curtis, L Ovens, K Penney, O Marshall-Whitley, T Merritt, S Sanderson, D Skinnard, R Townsend (Chair), M Tucker (Principal), R Van de Velde, F Wall and C Wathern.
Also Present:	L Briscoe (Director of Student Experience), A Bull (Director of People, Culture and Curriculum), L Langdon (Chief Finance Officer), L Maggs (Director of Quality), V Pearson (Director of Learning, Assessment and Support), H McKinstry (Director of Business Partnerships & Skills) and Wendy Randle (Head of Governance)

Item	Discussion/Decision	Action
1	**Apologies, welcome and declarations of interest** There were no apologies or additional declarations of interest.	
2	**Minutes of meeting held on 25 June 2025.** The minutes and part 2 confidential minutes of the previous meeting held on 25 June 2025 were approved as an accurate record of the meeting.	
3	**Matters arising** The Board received the report and noted the updates provided.	
4	**Confidential TPC and Callywith College** Detail contained in the confidential minutes.	
5	**Strategic Planning - progress made against the Strategic Plan 2024/25** The Board received the updated Strategic Plan which reflects the progress made against the objectives. The next steps for the Strategic Plan will be considered by the task and finish group with a final version and timeline presented to Board for approval at the December Corporation meeting.	
6	**Risk Register (RR)** The Board received the paper and the CFO updated on the review undertaken by the College on the RR. Changes to the register included the data protection issue discussed earlier in the meeting, the issues experienced with the new transport contract, the potential national union dispute, the end of the projects funding from Shared Prosperity Fund and subsequent impact on staff, the planned change to College leadership and Governor vacancies.	
7	**Student Governor report** The Board thanked the Student Governors for their report and invited the Student Governors to highlight any key points. A discussion took place on the gaps in behaviour between FE and HE students and how these are explored in tutorials and the variance in the approach taken for under 18s and over 18s. It was recognised that whilst Smoothwall indicates a reduction in the use of racist language online, students have moved to undetectable platforms impacting on data.	

	A discussion took place on work experience and the timeline of related communications which is being reviewed by the College. Challenges linked with some placement opportunities via project platforms was noted and is an area of development for the DfE. In response to a Governor question, it was understood that recruitment for a Penwith Student Governor is underway. The College will follow up on the following actions: ▪ Follow up with the student council on meal pricing, specifically breakfast. ▪ Ensure clarity of opening times for Spires. ▪ Hygiene of shared IT equipment, to include access to hygiene wipes. ▪ Timeline of communication with work placements.	 LBr LBr LBr HM
8	**Principal's Update** The Board received the Principal's report. The Principal provided an update on the governments changes to the International Baccalaureate (IB) funding, noting that the College plan to review the provision as identified through the Further Education Commissioner's (FEC) Curriculum efficiency and financial sustainability support (CEFFS) process.	
9	**Safeguarding report** The Director of Student Experience reminded Governors to review the updated Keeping Children Safe In Education guidance 2025 and to respond to the email circulated. The additional guidance linked to online and AI safeguarding risks and the greater expectation on specific topic training for safeguarding staff members were noted.	
10 **10.1**	**Finance Matters** **Committee Chair report** The Board received the Committee Chair report. **Policy approvals: financial regs and procedures** Following the recommendation from the Finance, Infrastructure and People Committee, Board approved the Financial Regulations and Financial Procedures, noting the changes made.	
11 **11.1** **11.2**	**Quality Matters** **Committee Chair report** The Board received the Committee Chair report. The Board supported the proposals for an interim two year Curriculum strategy due to government's ongoing curriculum reforms. The Committee Chair highlighted that the summer results had been really good and congratulated staff and students on the outcomes. The College will share a message of thanks from Governors during one of the Principal weekly updates. **Governors on the Ground (GOTG)** All Governors were encouraged to complete GOTG activities where feasible. Some Governors joined the recent Principal's breakfast and plan to join the Graduation event.	 MT
12 **12.1** **12.2** **12.3**	**Governance** **Search and Governance Committee Chair report** The Board received the Committee Chair report. **Membership 2025/26** The Board approved the Committee membership for 2025/26. **Attendance Data 2024/25**	

	The Board approved the attendance data for 2024/25, noting this will be included in the annual accounts.	
13	**Minutes from Corporation Standing Committees:** ▪ Search and Governance 23/09/25 ▪ Quality of Education & Skills 07/10/25 ▪ Finance, Infrastructure and People 30/09/25 The minutes would follow once finalised.	 WR
	Student and Staff Governors and SMT members, bar the Principal, left the meeting.	
14	**Remuneration Committee Chair report and recommendations, and minutes (17/09/25** Detail contained in the confidential minutes.	
	Principal left the meeting.	
15 **15.1** **15.2**	**Chair's briefing** **Principal recruitment** **Confidential Corporation minutes 25/06/25 part 3 & 4** Detail contained in the confidential minutes.	
16	**AOB** No items were raised.	
17	**Dates of next meetings** Tues 9 December 2025, Penwith Zennor Tues 24 March 2026, Truro Valency Tues 23 June 2026, Truro Valency All meetings will take place 4 – 6:30pm Governors' Conference Friday 14 November, 8:30-5pm at Valency	