

JOB DESCRIPTION

Post:	Theatre Technician
Responsible to:	Head of Faculty
Salary:	£20,677 per annum (£24,454 pro rata) 37 hours per week, Term Time Only – 38 Weeks
Conditions of Service:	In line with College Conditions of Service
Main Purpose of Job:	To provide technical support for teaching, rehearsals, productions and events across the College's three theatre spaces and associated Performing Arts facilities. The role primarily covers the operation and maintenance of lighting, sound, staging and AV equipment, while supporting staff and students throughout the production process.

Specific Duties:

- Prepare and operate theatre spaces for teaching, rehearsals, performances and events.
- Support get-ins, technical rehearsals, performances, get-outs and venue resets.
- Rig, programme and operate theatrical lighting equipment.
- Set up and operate live sound, radio microphones, playback, communications, projection and AV systems.
- Assist with staging, set, drapes, equipment movement and appropriate rigging duties.
- Undertake equipment checks, first-line maintenance and routine fault-finding.
- Maintain safe and organised venues, control rooms, backstage areas and technical stores.
- Prepare, issue and check equipment used by staff and students.
- Maintain equipment records, inventories and technical documentation.
- Liaise with staff to plan and resource productions and events.
- Support students in the safe and appropriate use of technical equipment.
- Follow departmental health and safety procedures and contribute to risk assessments.
- Work evenings and occasional weekends during production periods.
- Provide occasional basic support within music facilities when required.

General Responsibilities

The postholder will:

- Comply with all College policies, including safeguarding, Prevent, health and safety, and data protection
- Actively promote safeguarding and the welfare of children and vulnerable adults
- Promote equality, diversity and inclusion in all aspects of the role
- Engage in continuous professional development, including subject and industry updating
- Contribute to College-wide initiatives, projects and continuous improvement activity
- Maintain high standards of professional conduct at all times
- Undertake other duties commensurate with the role

Person Specification

Essential Criteria

- Practical experience in theatre, live performance, events or a similar environment.
- Working knowledge of theatrical lighting or live sound.
- An understanding of theatre production processes, basic rigging and working at height.
- Ability to diagnose routine faults and carry out basic equipment maintenance.
- Awareness of relevant health and safety requirements.
- Good organisational, communication and IT skills.
- Ability to work independently and as part of a technical team.
- Ability to work effectively with staff and students.
- Flexibility to work outside normal hours during productions.
- Full UK driving licence and ability to travel between College sites where required.

Desirable Criteria

- Experience in both theatrical lighting and live sound.
- Experience with Avolites and ChamSys lighting systems.
- Experience with digital audio consoles, radio microphones, QLab, projection or AV systems.
- Equipment maintenance or electronic fault-finding skills.
- Experience within an educational environment.
- Basic knowledge of music technology and live music equipment.
- A relevant technical theatre, production arts, live sound or events qualification.

Additional Information

- The College is committed to safeguarding and promoting the welfare of children and vulnerable adults. An enhanced DBS check will be required
- The College values diversity and is committed to creating an inclusive environment for all staff and students

THE TRURO & PENWITH COLLEGE VISION

LOOK FURTHER REACH FURTHER GO FURTHER

OUR AMBITIONS

LOOK FURTHER

- **Aspiration:** Students gain the confidence and self-belief to set ambitious progression and career goals
- **Inspiration:** Students are inspired by interactions with staff, stakeholders and alumni

REACH FURTHER

- **Triumph:** Students exceed expectation and achieve their full potential
- **Talent:** Expert lecturers with a passion for teaching, learning and assessment
- **T&PC Magic:** exceptional facilities, enrichment and opportunities

GO FURTHER

- **Progression:** Students progress to competitive universities, apprenticeships and jobs that provide strong foundations for successful careers
- **Prosper:** Students develop the skills needed to flourish at university or in employment
- **Productivity:** Students gain the skills employers need, supporting the economy to thrive

OUR VALUES

Our values, chosen by staff and students, provide the foundations for a high-performing inclusive culture in which our ambitions can be realised.

WELLBEING

Looking after our own physical, social and emotional wellbeing; the most important foundation for a happy, healthy and prosperous future.

ENGAGEMENT

Taking full advantage of the opportunities available to us, both at college and beyond.

ASPIRATION

Wanting the best future for ourselves and having the self-belief that we can achieve it; looking beyond the horizon we may initially see.

RESPECT

Playing an active part in creating positive inclusive communities, where everyone is valued and respected.

