

JOB DESCRIPTION

Post: Lecturer

Responsible to: Head of Faculty

Grade: Band C (C08 – C10)

Conditions of Service: In line with College Conditions of Service

Job Purpose

To deliver high-quality, inclusive teaching, learning and assessment that enables all students to achieve their full potential, progress successfully, and develop the skills required for further study or employment.

The postholder will also contribute to curriculum development, quality improvement, and the wider work of the College.

Key Responsibilities

1. Teaching, Learning and Assessment

- Plan and deliver engaging, inclusive, and high-quality teaching sessions across a range of programmes and levels
- Develop and use a variety of teaching strategies, including digital and blended learning approaches
- Assess student work accurately and provide timely, constructive feedback
- Monitor and track student progress, using data to inform teaching and support interventions
- Adapt teaching to meet the needs of diverse learners, including those with additional support needs
- Plan, manage and deliver assessment activities, including formative assessment, to monitor progress and support student achievement, including where appropriate the organisation of shows and exhibitions
- Deliver teaching in ways that develop students' transferable, employability and study skills alongside course content
- Enhance the student experience through activities such as guest speakers, visits and trips that enrich learning, broaden industry awareness and support progression to next steps
- Maintain relationships with external stakeholders such as awarding bodies, universities and employers.

2. Student Support and Experience

- Act as a personal tutor, providing pastoral support and guidance to a group of students
- Promote high standards of behaviour, attendance, and engagement
- Identify and support students at risk of underachievement, working with support services where appropriate
- Contribute to a safe, inclusive and positive learning environment
- Promote and encourage student participation in enrichment, work experience and wider college opportunities, and signpost students to careers, student and learning support services to help them benefit fully from the opportunities available

3. Curriculum Development and Quality Improvement

- Contribute to the development, review, and enhancement of curriculum content and delivery
- Participate in course team activities, including standardisation and internal verification (where appropriate)
- Contribute to quality assurance processes and continuous improvement activities
- Support curriculum innovation and responsiveness to employer and sector needs
- As appropriate, coordinate the planning, delivery and assessment of subjects/ units or defined areas of curriculum

4. Professional Practice

- Maintain up-to-date subject and pedagogical knowledge
- Engage in continuous professional development, including industrial updating where relevant
- Reflect on own practice and contribute to peer review and quality improvement processes
- Promote and embed equality, diversity, and inclusion in all aspects of work

5. Wider College Contribution

- Participate in marketing, recruitment, and student interview activities
- Contribute to cross-college initiatives, projects, or working groups as required
- Support employer engagement, work placements, and industry links where appropriate

General Responsibilities

- Comply with all College policies and procedures, including safeguarding, Prevent, health and safety, and data protection
- Actively promote safeguarding and the welfare of children and vulnerable adults
- Contribute to a culture of sustainability and responsible resource use
- Maintain high standards of professional conduct at all times
- Undertake other reasonable duties commensurate with the role

Person Specification

Essential Criteria

- Degree or relevant professional qualification in a related subject area
- Recognised teaching qualification (or willingness to work towards)
- Experience of delivering teaching, training, or learning in a relevant context
- Ability to plan and deliver effective and engaging learning experiences
- Strong communication and interpersonal skills
- Commitment to equality, diversity, and inclusion
- Ability to support and motivate learners to succeed

Desirable Criteria

- Experience of teaching in Further Education
- Experience of using digital technologies to support learning
- Experience of working with employers or industry partners
- Knowledge of current FE quality and inspection frameworks
- Relevant industry or professional experience

Additional Information

- The College is committed to safeguarding and promoting the welfare of children and vulnerable adults. The successful applicant will be required to undertake an enhanced DBS check.
- The College values diversity and is committed to creating an inclusive environment for all staff and students.

THE TRURO & PENWITH COLLEGE VISION

LOOK FURTHER REACH FURTHER GO FURTHER

OUR AMBITIONS

LOOK FURTHER

- **Aspiration:** Students gain the confidence and self-belief to set ambitious progression and career goals
- **Inspiration:** Students are inspired by interactions with staff, stakeholders and alumni

REACH FURTHER

- **Triumph:** Students exceed expectation and achieve their full potential
- **Talent:** Expert lecturers with a passion for teaching, learning and assessment
- **T&PC Magic:** exceptional facilities, enrichment and opportunities

GO FURTHER

- **Progression:** Students progress to competitive universities, apprenticeships and jobs that provide strong foundations for successful careers
- **Prosper:** Students develop the skills needed to flourish at university or in employment
- **Productivity:** Students gain the skills employers need, supporting the economy to thrive

OUR VALUES

Our values, chosen by staff and students, provide the foundations for a high-performing inclusive culture in which our ambitions can be realised.

WELLBEING

Looking after our own physical, social and emotional wellbeing; the most important foundation for a happy, healthy and prosperous future.

ENGAGEMENT

Taking full advantage of the opportunities available to us, both at college and beyond.

ASPIRATION

Wanting the best future for ourselves and having the self-belief that we can achieve it; looking beyond the horizon we may initially see.

RESPECT

Playing an active part in creating positive inclusive communities, where everyone is valued and respected.