

*This regulation applies to students at T&PC sites of delivery and embraces the UoP policy of the same name. It should be applied in conjunction with the Truro and Penwith College Fitness to Study Policy (April 2017).*

## **Truro & Penwith College**



# **Study and Wellbeing Review Policy and Procedures**

February 2019

## **Introduction**

Truro and Penwith College (T&PC) is committed to an ethos of equality and inclusivity; and aims to facilitate and promote positive health and wellbeing through the recognition and understanding of all relevant health conditions and disabilities. This is essential to our wider agenda to empower and transform lives through education. Where necessary, the College encourages students to seek help and support from the appropriate service(s) at the earliest possible opportunity.

T&PC aims to engage with and include students in all discussion relating to their study and wellbeing, and to support them through difficulties to the successful completion of their course.

**The Study and Wellbeing Review (SWR) policy provides a four-stage framework to guide practice in directing students to appropriate support. This policy determines, in a timely fashion, what actions are needed where health, wellbeing or Fitness for Study concerns arise:**

- **Stage one** refers to emerging concerns or low risk situations and has two components (see 7 below);
- **Stage two** refers to medium risk situations where concerns are ongoing (see 8 below);
- **Stage three** refers to high risk situations (see 9 below) where a student's **Fitness for Study** may be in question and the implications of this must include reference to the T&PC Fitness to Study Policy;
- **Stage four** refers to the process whereby students can request to return to study following a period of interruption (see 12 below).

At any stage a student referred under the T&PC Fitness to Study Policy can be brought into this four stage process.

The College's approach to the assessment of risk is outlined in 6. below and a definition of risk is given in the Appendix.

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Explanatory notes for UoP students about the UoP policy are available at <https://www.plymouth.ac.uk/your-university/governance/student-handbook>

Guidance notes for staff on the implementation the equivalent UoP policy are available from the Teaching and Learning Handbook: <https://www.plymouth.ac.uk/your-university/teaching-and-learning/handbook>

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## **1. DEFINITIONS, SCOPE AND PURPOSE**

1.1 Truro and Penwith College seeks to support all students to fulfil their potential and expects them to participate appropriately in College life as a student, a member of the College community and/or a resident in College. Appropriate participation attendance and engagement demonstrates a student's **Fitness for Study**. This is defined as follows:

**Students should be able to take an active part in and meet the requirements of their course, to live and work with others, and to conduct themselves in ways that do not have an adverse impact on other members of the College and the local community.**

1.2 Occasionally a student's circumstances or health may affect adversely their own or others' ability to engage appropriately in College study activities. This policy and the accompanying explanatory notes describe the processes that the college will follow in instances where this ability is in doubt and/or where associated levels of risk are unacceptable. This may be because of a student's extended absence, non-engagement with elements of their programme, health condition, wellbeing concern, or other circumstances that lead to an inability to progress in their programme, or that adversely affect others.

**1.3 In an emergency, where it is believed that a student's health or wellbeing condition presents an immediate risk to themselves or others, the Safeguarding Officer 267515 or appropriate Emergency Services should be contacted.**

The Director of Studies or nominee should be notified of the emergency as soon as possible. The SWR procedures described below will be invoked subsequently as appropriate. The Appendix below provides further relevant information about dealing with emergencies.

**1.4 Where a student's health or wellbeing condition results in inappropriate conduct such as abusive or threatening behaviour, or where others are put at unacceptable risk, this may result in immediate interruption from study** on the authority of the appropriate member of the Senior Management Team (SMT) or nominee. **This would include a requirement for the student to leave College premises.** Where interruptions or withdrawal from study are required, **risk issues for the individual associated with potential homelessness, financial hardship or other vulnerabilities, as well as potential impact on others will be considered; appropriate advice will be given and, if necessary, the case will be referred to the College's Designated Safeguarding Officers** (see also 1.6 below). Such situations would subsequently be dealt with by stage three of this policy (Fitness for Study), or under the College's HE Student Code of Conduct.

### **1.5 Applicants and preadmission issues**

Where any of the risk issues referred to in paragraphs 1.2 - 1.4 above become apparent in relation to a prospective student prior to their admission, the SWR policy shall apply as it does to existing students. Use of the term 'student' in this policy document and its associated notes shall therefore include prospective students and

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applicants where relevant. Issues relating to undergraduate applicants should be referred by the Admissions Office to the Director of Studies or their nominee, so that the relevant elements of the SWR policy can be applied where necessary. Issues relating to postgraduate Certificate of Education applicants should be referred to the Faculty Registrar at the University of Plymouth.

### **1.6 Safeguarding and Prevent**

The College is committed to supporting and promoting the welfare of its students and is committed to the provision of a safe environment conducive to work, study and the enjoyment of a positive experience for all members of its learning community. The College will take all safeguarding concerns, including suspicions and allegations of exploitation, radicalisation, harm or abuse, seriously and will conduct a risk assessment as soon as possible. If any member of staff believes a student (or colleague) may be at risk of, or experiencing, harm or abuse, they must talk to a Designated Safeguarding Officer. Once available facts have been gathered, a Designated Safeguarding Officer may make a referral to the relevant local authority to ensure this risk can be minimised and the safety of that individual protected

**If you are concerned about the welfare of a student in relation to a safeguarding concern or suspicion of allegations of exploitation or harm please contact the Safeguarding Officer 267515.** For emergency situations see 1.3 above.

## **2. AIMS OF THE STUDY AND WELLBEING REVIEW POLICY**

**To ensure that students:**

2.1 Can benefit from being members of the College community and can participate in all aspects of their programme of study for the required period, with a reasonable chance of successfully obtaining the award for which they are registered.

2.2 Do not in any way prevent, hinder or disrupt the study or assessment activities of other students; staff in the discharge of their duties or academic pursuits; or visitors to the College from carrying out their lawful business.

2.3 Do not, as a consequence of their required or necessary presence on campus, present an unacceptable risk to the health or safety of themselves or others.

2.4 Are in a position to engage satisfactorily in any elements of study or assessment which take the form of placements, particularly those taking place in a professional and/or work-based setting.

## **3. STUDY AND WELLBEING REVIEW POLICY IN RELATION TO OTHER POLICIES**

3.1 This policy runs parallel to the College's Regulations and other relevant policies. The Appendix below contains links to other relevant T&PC policies and useful documents.

3.2 For those programmes that are professionally accredited, e.g. in health and education, Fitness to Practise policies may apply. These processes are normally managed by the Curriculum Area within which the programme is located; the outcome of these processes may also need to be reported centrally to UoP.

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3.3 Students enrolled on professional or statutory regulated programmes with their own regulatory body (PSRB accredited) may require reports of the outcomes of these processes to be submitted to the relevant body as part of their mandate to protect the public and the profession; please see the specific programme handbook for details.

3.4 Any related Health and Safety issues will be considered under the provisions of College's Safety Policies.

#### **4. KEY RESPONSIBILITIES**

4.1 The College has responsibilities in relation to the health, safety and wellbeing of all members of our community, including students, staff and visitors.

4.2 The Principal and Director of Studies (or nominee) are responsible for the overall management and implementation of this policy and the accompanying procedures.

4.3 The day-to-day operation and administration of the policy will be undertaken by the PTL (HE); HE Coordinator and HE Team.

4.4 All staff are responsible for acting within the framework of this policy where there are concerns as outlined in section 1. above, or where a student self-refers to a member of staff because of a significant concern.

4.5 Students are responsible for informing the College about any changes to their ability to study or otherwise to engage safely and appropriately with others as a member of the College community. We recognise that there may be times when a student is unable to do this. Inability or refusal to do so may result in a student's study being interrupted in accordance with this policy, until the student is able to demonstrate that they can re-engage appropriately with the College as a student.

**Requests to return to study must be made in writing to the relevant HE Coordinator**, and will be dealt with as outlined in 12. below.

#### **5. DATA PROTECTION AND CONFIDENTIALITY**

5.1 Truro and Penwith College follows the General Data Protection Regulation (GDPR) is governed by Data Protection Act (DPA) 2018, and will treat all personal information (including sensitive personal information relating to students' mental, physical health or personal circumstances) as confidential within the terms of the legislation.

5.2 Personal information about a student obtained under this policy and procedure will only be shared within the College amongst those members of staff who need to know that information in order to offer the student appropriate support, to enable the operation of this policy and procedures or, where it is required, with accrediting professional, regulatory or statutory bodies.

5.3 The College may ask a student for his or her agreement to share personal information obtained under this policy and procedure with relevant professionals outside of the College in order to offer the student appropriate support. The College

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will not normally share any personal information about a student without their agreement, but may do so in exceptional cases, where permitted by law.

5.4 International students should be aware that the College is required to report any interruptions to study or withdrawal to UK Visas and Immigration.

## 6. ASSESSMENT OF CONCERNS AND RISKS

6.1 A definition of risk and links to documents providing further guidance can be found in the Appendix below. Levels of concern about a student and associated risk will be assessed by members of College staff using the three-stage framework outlined below. Risk assessment will be undertaken on a case-by-case basis and in conjunction with other appropriate professionals where necessary, to ensure that relevant issues can be dealt with in a supportive, equitable and transparent fashion.

6.2 All staff are responsible to act under the terms of this policy if they become aware of risks arising from a student's health or wellbeing by alerting Student Services or the HE Team in the first instance.

## 7 STAGE ONE

Where concerns emerge about a student that appear to be low risk, a formal Student Support Meeting or Case Conference need not be called but discussion, information gathering and signposting actions should be taken as follows:

7.1 **Concerns arising in academic contexts:** for example, a pattern of **non-attendance** or **non-engagement**, or claims for **extenuating circumstances**. In these circumstances, stage 1A, the student should be invited by a personal tutor, module leader, or student's supervisor to discuss issues identified, possible solutions and relevant support available. **The student must be informed that the meeting has been called under stage one of the SWR Policy.** The Student Services and the HE Coordinator must be informed, and a contemporaneous record of the meeting must be made. This record must be held by the HE Coordinator and shared appropriately. *A student may bring a person of their choosing (friend, member of the Student Union etc. **UoP students only**) to the meeting for support and are encouraged to seek advice from the University of Plymouth Students Union (UPSU) Advice Centre, or Lead Student Rep <https://www.upsu.com/advice/>.*

7.2 **Concerns arising in social contexts** (e.g. on campus, in the local area, or outside of programme activities): the student should be invited by an appropriate member of Student Services, Mental Health support or HE staff to discuss the concerns identified as a stage 1B meeting, the possible solutions and relevant support available. **The student must be informed that the meeting has been called under stage one of the SWR Policy.** The PTL (HE) must be informed, and a contemporaneous record of the meeting must be made. This record must be held by the HE Coordinator and shared appropriately. *A student may bring a person of their choosing (friend, member of the Student Union etc. **UoP students only**) to the meeting for support and are encouraged to seek advice from the University of Plymouth Students Union (UPSU) Advice Centre, or Lead Student Rep <https://www.upsu.com/advice/>.*

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- 7.3 If at a stage 1A informal meeting with the tutor, the tutor is confident that the student will be able to manage their situation effectively in the future, the justification for this decision should be supplied, along with the notes from the tutors meeting to the Student Support Officer and the tutor will be asked to provide updates regarding the student's progress.
- 7.4 If there is no obvious change in the behaviour of the student or if extenuating circumstances claims continue to, the student will be asked to attend a stage 1B meeting with their PL, PTLHE or DTLHE, and Student Support Officer. An outline of the reasons for concern and agreed targets will be confirmed with the student following this meeting.
- 7.5 At such low risk meetings it should be made clear that it is the student's responsibility to inform the University of any Issues related to fitness for study. The explicit causes/instances for concern should be explained to the student, with clear examples provided. The student should be made aware of appropriate sources of academic and personal advice and support. The student must be informed that a record of the meeting will be kept and that if concerns persist, a more formal meeting will be called.
- 7.6 If, at the initial informal meeting with the student, it becomes apparent that more serious concerns exist and that an informal approach will not resolve the situation, the student must be informed that a more formal meeting will be called as quickly as possible, and this must be reported to the PTL (HE) immediately.

## **8. STAGE TWO**

Stage Two involves more formal **Student Support Meetings (SSMs)** to address risks judged to be of medium level as follows:

- where an informal meeting with the student as defined in either 7.1 or 7.2 above (Stage One) has already been held but no improvements have occurred in relation to the situation identified. or;

- where issues arise, which are judged to be too serious to be dealt with by a Stage One meeting.

In these cases, an SSM should be organised to consider what additional assistance is appropriate. **An SSM is a formal meeting organised by the Student Support or HE team at request of a Curriculum PTL or HEPTL. This meeting will normally be chaired by the PTL;** it will involve the student and appropriate members of academic and/or professional services support staff, such as a Disability Adviser, Accommodation Services and/or Mental Health Worker. **College professional services staff in attendance will act in an advisory capacity and not as advocates for the student.** A student may bring a person of their choosing (friend, member of the Student Union etc. **UoP students only**) to the meeting for support and are encouraged to seek advice from the University of Plymouth Students Union (UPSU) Advice Centre, or Lead Student Rep <https://www.upsu.com/advice/>.

A student will not be permitted to bring a legal representative to a meeting unless the decision of the Panel is likely to exclude the student from professional registration

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permanently, without right to appeal, thereby preventing the student from following his or her intended career.

8.1 As part of Stage Two, **the student will be asked to agree an action plan as a result of the SSM**. This may include:

a) requiring the student to attend weekly appointments with a nominated member of staff for regular monitoring; and

b) requiring the student to engage with support services within the College or from external professionals, such as the student's GP and/or other relevant medical and support services.

8.2 The PTL (HE) (or their nominee) will also **set a date for review of the student's progress against the agreed action plan**, (normally after 15 working days), and will inform the student that inability or refusal to meet the conditions agreed will result in the need for a high risk Case Conference, with the possibility of the student being interrupted, until such time as they are able or prepared to re-engage appropriately with the College.

## **9. STAGE THREE (FITNESS FOR STUDY)**

9.1 A situation will be judged high risk if previous interventions at Stage One or Stage Two have not been successful, or are no longer appropriate, or if **Immediate action is required** to mitigate concerns about a student or their impact on others. **In serious situations, a Stage Three Case Conference should be called to consider the student's Fitness for Study (FfS) directly without first enacting Stage One or Stage Two of this policy**. This may include non-engagement with key elements of a programme or in College processes. All staff are responsible for informing the relevant PTL or a member of the SMT if they become aware of high-risk situations. The T&PC Fitness to Study Policy should be considered prior to this meeting.

9.2 In **exceptional circumstances**, such as where there is deemed to be an urgent unacceptable level of risk to the student, or members of the University community. **The Director of Students or Principal (or nominated member of SMT) can immediately interrupt a student from their studies and require them to leave the College premises, as soon as possible**, pending further investigation, and prior to the holding of a Stage Three FfS Case Conference.

9.3 Where the student who is interrupted from their studies poses a risk to others they may be asked to refrain from being present on the College campus, except by invitation to attend meetings in relation to College policy, or to attend UPSU Advice Meeting (for UoP students)

9.4 It is the responsibility of the Director of Studies to appoint a suitable member of staff to act as Chair of a Stage Three FfS Case Conference. FfS Case Conference attendees may include academic staff, and will include the PL, PTL Curriculum, PTL(HE) or DTL(HE) and services staff as necessary and appropriate to consider the case. College professional services staff in attendance will act in an advisory capacity and not as advocates for the student. The student will normally be invited to attend the FfS Case Conference. A student may bring one person (exceptionally more than one,

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with the prior consent of the Chair) of their choosing to the meeting for support. This could be a member of their family, a friend, (for UoP students an adviser from the University of Plymouth Students Union (UPSU) Advice Centre (see <https://www.upsu.com/advice/>), or where appropriate, a member of NHS or other wellbeing support service (e.g. a community mental health team member or care coordinator). A student will not be permitted to bring a legal representative to a meeting unless the decision of the Panel is likely to exclude the student from professional registration permanently, without right to appeal, thereby preventing the student from following his or her intended career.

9.5 Guidance notes will be provided to students in advance of the FfS Case Conference. These include information about what to expect in terms of the kind of room in which the Case Conference will be held, the format for the meeting, the likely attendees, and issues of confidentiality. Students will be informed that they can make representations to the Chair if they wish to object to the attendance of any members of staff. To minimise anxiety or distress, the Chair may consider restricting the number of staff in attendance at a Case Conference at any one time.

9.6 The FfS Case Conference will be an information-based process, drawing upon the views and experience of College staff. Additional information such as expert professional judgement from, for example, a registered health practitioner, a social worker, law enforcement or rehabilitation professional, may be sought where appropriate. Appropriate information may include a letter from the student's GP or a report from a clinical psychiatrist, psychologist or occupational health specialist. A student's own account of their situation may also provide relevant information about their level of insight and ability or willingness to engage in required College activities. **The College will make decisions based on the full range of information available in each case and is not obliged to act upon the specific opinions or recommendations of any single professional.** The College will also consider the matter in the light of its own previous experience in managing such situations.

9.7 The FfS Case Conference may consider various options in relation to the student, including additional support strategies, a change in the mode of study, interruption from study, or a recommendation to the Vice Chancellor that the student be withdrawn permanently from the University. **Where it is decided that a student should be interrupted from study, this will normally be for the remainder of the current academic year.**

9.8 The decision of the FfS Case Conference will be communicated to the student in writing, normally within 10 working days of the conference, by the Director of Studies, Principal or nominee.

9.9 If it is deemed appropriate that the student should be interrupted from studies **they will also be informed in writing of the general procedures for return to study** below, and of any particular arrangements specific to their case.

## **10. IMPACT ON ACADEMIC PROGRESS**

10.1 If the Study and Wellbeing Review Policy does not identify any underlying cause for a student's non-engagement, any unsatisfactory progress on UoP approved programmes will be dealt with under the University's Academic Regulations (AST5.3 Exclusion of a Student on the Grounds of Unsatisfactory Progress – see

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[https://www.plymouth.ac.uk/uploads/production/document/path/12/12692/MASTER\\_COPY - Academic Regulations 2018-19.pdf](https://www.plymouth.ac.uk/uploads/production/document/path/12/12692/MASTER_COPY_-_Academic_Regulations_2018-19.pdf)

10.2 Other students will be considered under the T&PC Fitness to Study policy.

10.3 In cases where an action plan has been agreed as part of Stage One, Two or Three of the SWR Policy, continued failure to make academic progress, or to engage with the requirements of the programme of study, may result in the decision of CBSHE or award assessment board to interrupt or withdraw the student from the programme directly.

## 11. APPEALS

Appeals against decisions made at stages 1 to 4 of this policy should be submitted in writing to the HE Coordinator within 10 working days of the decision being notified to the student concerned. They will notify the University Complaints and Appeals Office as required and agree process, notifying the student. See:

<https://www.plymouth.ac.uk/student-life/your-studies/essential-information/complaints-appeals-and-conduct>

A student may submit an appeal on the following grounds:

- a) Material procedural irregularity or other administrative error;
- b) Where there is new evidence which for good reason, was not available at the time that the decision was taken under the FfS procedure.

Appeals will be considered if there is evidence of procedural irregularity, bias or failure to reach a reasonable decision. Appeals at Stage 1 or 2 of the Appeals Procedure will be considered by the Director of Studies, or the HE Programme Team Leader, or nominee). Stage 3 appeals will be considered by the Deputy Vice Chancellor at the University (for UoP students) or the Truro and Penwith College Principal (or nominee).

**Advice and guidance regarding appeals for UoP students is available from the Student Union Advice Centre on 0800 953 0155 or 01752 588373 or [atadvice@su.plymouth.ac.uk](mailto:atadvice@su.plymouth.ac.uk)**

Students who remain dissatisfied after their appeal has been considered will be able to apply to the Office of the Independent Adjudicator for further review. For information, see [www.oiahe.org.uk/](http://www.oiahe.org.uk/)

## 12. STAGE FOUR: REQUESTS TO RETURN TO STUDY

12.1 Following any period of interruption from the College under these procedures, it may be appropriate for the student to return to resume their studies. The College will specify the minimum length of time of any interruption (normally this will be for the remainder of the current academic year) but **it is the student's responsibility to contact the College formally, giving at least six weeks' notice, if they wish to request to return to study at the end of any period of interruption.** When a period

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of interruption is required, students will be informed in writing of the contact details and date by which they are required to formally contact the College with a request to return to study. If an interrupted student does not contact the College with a request to return, the interruption will automatically be extended for one further academic year and an official reminder and explanatory letter will be sent to their contact address(s). Thereafter, if the student still does not respond, they will be withdrawn from their programme of study.

12.2 Each student's case depends on the specific circumstances but in all cases, return to study will be conditional upon satisfactory indications of fitness for study and will normally require a Stage Four Case Conference to be called by the appropriate Curriculum PTL, PTLHE or DTLHE. Where relevant, the information required to support a request to return may be from a registered health practitioner, a social worker, law enforcement or a rehabilitation professional who has enough knowledge of the student's circumstances to be able to make an informed statement about the student's fitness for study. It may also take the form of an Occupational Health assessment report commissioned by the College to take account of relevant information. Students may also be required to produce a reflective statement (of approximately 1000 words), or to complete an equivalent task, to assist the College in making a decision about fitness to study. **The College reserves the right not to permit a return to study, and may permanently withdraw a student if the information presented at the Case Conference is deemed insufficient to mitigate any perceived remaining risk.**

12.3 Following the Stage Four Case Conference any decision to permit a student to return to study must be approved by the PTL for the curriculum area (or nominee) and will depend upon the students' agreement to the fulfilment of such conditions as deemed appropriate to the relevant case (such as a return to study plan or a requirement for the student to attend regular review meetings).

12.4 In cases where a student has taken the decision independently to interrupt their studies, the College will utilise the processes described in 12.1 – 12.3 above, where it deems them appropriate, to determine whether a request to return to study can be approved.

### **13. Review of this policy**

This policy and procedures will reviewed regularly by the CBHSE and will consider any amendments to the UoP policy that applies to **students...**

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## **APPENDIX – for UoP students**

Links to other relevant University of Plymouth policies, useful information and documents

- **Wellbeing help** Information for students and staff concerned about their own or someone else's immediate wellbeing or safety <https://www.plymouth.ac.uk/your-university/support-in-times-of-crisis>
- **Full range of student regulations, policies and procedures**  
<https://www.plymouth.ac.uk/student-life/your-studies/essential-information/regulations>
- **University of Plymouth Student Charter:** agreement between the University, the University of Plymouth Students' Union (UPSU) and the student body  
<https://www.plymouth.ac.uk/your-university/student-charter>
- **Personal Tutoring:** <https://www.plymouth.ac.uk/your-university/teaching-and-learning/guidance-and-resources/personal-tutoring>
- **Extenuating Circumstances Policy** <https://www.plymouth.ac.uk/student-life/your-studies/essential-information/exams/exam-rules-and-regulations/extenuating-circumstances>
- **DRAFT Education and Student Experience Strategy –**  
<https://liveplymouthac.sharepoint.com/sites/committees/TLQ/Meeting%20Pap>

### • **Defining Risk**

Risk may be defined as the potential that a chosen action, choice of inaction or lack of consideration of a need for action will lead to an undesirable outcome. The notion implies that a choice that had or could have an influence on the outcome exists, or existed. In the context of this policy, the risk can be to the individual student or member of staff, to others that might be affected by a student's actions or inactions, or to the institution, including its reputation.

### • **Legal representation**

Senate has approved the following statement: "A student will not be permitted to bring a legal representative to a formal hearing unless the decision of the Panel or Committee is likely to exclude the student from professional registration permanently, without right to appeal, thereby preventing the student from following his or her intended career".

### • **Academic Regulations:**

<https://www.plymouth.ac.uk/student-life/academic-regulations>

### • **Student Disciplinary Procedures, Code of Conduct and General Regulations for Students.**

[https://www.plymouth.ac.uk/uploads/production/document/path/1/1555/Student\\_Code\\_of\\_Conduct\\_and\\_Disciplinary\\_Procedure.docx](https://www.plymouth.ac.uk/uploads/production/document/path/1/1555/Student_Code_of_Conduct_and_Disciplinary_Procedure.docx)

• **Information about Learning Support and Wellbeing services** via the Learning Gateway: <https://www.plymouth.ac.uk/student-life/services/learning-gateway>

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- **Disability Services webpages:** <https://www.plymouth.ac.uk/disability>

(Includes FAQs and links to information about Student Support Documents (SSD); enabling and learning support; fieldtrips; and specific conditions: Asperger syndrome; ADHD developmental coordination disorder; dyslexia; hearing impairment; mental health conditions; mobility impairment and physical disabilities; visual impairment and visual stress)

- **Student Counselling webpages:** <https://www.plymouth.ac.uk/counselling>

- **University of Plymouth Students Union (UPSU) Advice Centre**

<https://www.upsu.com/advice/>

- **Guidelines for action in cases of risk of serious harm to self or others:**

[https://www.plymouth.ac.uk/uploads/production/document/path/1/1703/595000\\_261548\\_9881\\_Guidelines\\_for\\_Action\\_TD.pdf](https://www.plymouth.ac.uk/uploads/production/document/path/1/1703/595000_261548_9881_Guidelines_for_Action_TD.pdf)

- **Guidelines for action: staff with concerns about a student's well-being:**

[https://www.plymouth.ac.uk/uploads/production/document/path/1/1703/595000\\_261548\\_9881\\_Guidelines\\_for\\_Action\\_TD.pdf](https://www.plymouth.ac.uk/uploads/production/document/path/1/1703/595000_261548_9881_Guidelines_for_Action_TD.pdf)

- **University guidance on supporting students experiencing mental health difficulties:**

[https://www.plymouth.ac.uk/uploads/production/document/path/2/2601/Supporting\\_students\\_experiencing\\_mental\\_health\\_difficulties.doc.doc](https://www.plymouth.ac.uk/uploads/production/document/path/2/2601/Supporting_students_experiencing_mental_health_difficulties.doc.doc)

- **Fitness to Study for Students with Severe Eating**

**Disorders:** Guidance, Higher Education Occupational Practitioners' Society

[http://www.heops.org.uk/uploads/1521730766HEOPS\\_Guidance\\_Fitness\\_to\\_Study\\_with\\_Severe\\_Eating\\_Disorders\\_v2.pdf](http://www.heops.org.uk/uploads/1521730766HEOPS_Guidance_Fitness_to_Study_with_Severe_Eating_Disorders_v2.pdf)

- **Safety advice for students** <https://www.plymouth.ac.uk/student-life/services/learning-gateway/staying-safe>

- **University of Plymouth Health and Safety Policies**

<https://www.plymouth.ac.uk/your-university/about-us/university-structure/service-areas/health-and-safety>

- **Faculty of Health & Human Sciences Fitness to Practise procedures for Healthcare, Nursing and Social Work students:**

[https://www.plymouth.ac.uk/uploads/production/document/path/2/2057/Fitness\\_to\\_Practice\\_Procedure\\_for\\_Students.pdf](https://www.plymouth.ac.uk/uploads/production/document/path/2/2057/Fitness_to_Practice_Procedure_for_Students.pdf)

- **Faculty of Medicine & Dentistry Fitness to Practise procedures**

<https://www.plymouth.ac.uk/courses/undergraduate/bds-dental-surgery/student-conduct-and-fitness-to-practise>.

- **University of Plymouth Safeguarding Policy**

[https://www.plymouth.ac.uk/uploads/production/document/path/11/11583/Safeguarding\\_Policy.pdf](https://www.plymouth.ac.uk/uploads/production/document/path/11/11583/Safeguarding_Policy.pdf).