



19/18	<p><b>Schools Updates</b></p> <p>The key issue for schools was the implementation of the new Ofsted framework with greater emphasis on a broad and balanced curriculum. Schools were reviewing and adapting the curriculum in response to the new framework.</p> <p>A guarantee that no changes would be made to vocational qualifications for two years was however, providing some stability for vocational provision.</p> <p>In reply to questions, school representatives confirmed that an Ofsted inspection in school was still possible right up until the end of the summer term.</p>	
19/19	<p><b>Lesson Observations and Course Reviews 2018/19</b></p> <p>The Committee considered the lesson observation and student course/tutorial review feedback. To ensure rigour and consistency, lesson observation training was provided and SMT co-observed to moderate across programme areas.</p> <p>Although lesson observation grades in the Outstanding category had declined slightly this year (52% compared to 54% in 2017/18) the combined overall percentage for Good and Outstanding had risen to 98% (from 97% last year) which was extremely high compared to sector norms.</p> <p>Student Course and Tutorial Reviews remained very positive, with very few students (2%) expressing disagreement that they were satisfied with the overall quality of teaching. Feedback from course reviews in Sports and Community Studies indicated slightly lower levels of satisfaction which were likely to relate to the change to the National Qualification Framework (NQF) and new external assessments.</p> <p>In response to questions, the Director explained that lesson observations were intended as a developmental, supportive process and that lecturers were given notice of observations to enable them to perform at their best. The follow up process and further support provided in response to an observation graded 3 or below was explained.</p> <p>The Committee was pleased to note the positive reviews. Governors <b>NOTED</b> that analysis of the data at course and class levels would be used to inform developments and the Annual Self-Assessment Report.</p>	
19/20	<p><b>Student Retention Rates</b></p> <p>Members reviewed the FE full time retention rates and noted that overall retention had remained very high at 93.0% (compared to 94.7% in 2017/18). Retention on 19+ courses was also very positive at this stage (1 May figures) and had risen from 90.8% to 94.7%. It was hoped that all students would remain on course and complete relevant examinations.</p>	

	<p>Governors discussed the data and the close monitoring of attendance, early intervention, follow up processes and other actions to improve retention. The Committee noted that around 10 or 20 students transferred to an apprenticeship during each year which was the right move for the individual but resulted in non-completion of their original qualification and impacted negatively on success rate data. It was also noted that the number of 19+ learners had declined sharply in recent years. This was common across the sector and reflected the changes to the funding regime and introduction of loans.</p>	
19/21	<p><b>DfE League Tables – Additional Data</b></p> <p>The Director of Quality presented the additional retention data and completion/attainment data for vocational courses for 2017/18 that had recently been published by the DfE.</p> <p>Overall retention rates on all level 3 qualification types was above local and national averages. At level 2, retention was higher than the Cornwall average but slightly below national averages. The completion and attainment of Tech Level (vocational) qualifications exceeded national averages.</p> <p>Governors were pleased to note that the AoC performance comparators for General FE colleges, placed Truro and Penwith College in the upper quartile for all progress measures, confirming the College's position among the very best providers.</p>	
19/22	<p><b>New Developments: T Levels, Institute of Technology and HE</b></p> <p><b>22.01 T Levels</b></p> <p>The Director of Teaching and Learning confirmed that the College was set to pilot new T Level qualifications in three areas - Construction: (Planning, Design &amp; Surveying), Childcare &amp; Education and ICT Digital from 2020/21, for three groups of fifteen learners. Securing the necessary 45-day work placement for each learner would be particularly challenging. Additional Capacity Funding had been used to appoint Work Placement Co-ordinators to engage with employers and increase the number of work placements from 100 in 2018/19 to an ambitious target of 200 in 2019/20.</p> <p><b>22.02 Institute of Technology (IoT)</b></p> <p>The Committee noted that the SW IoT consortium had been given approval in early April and negotiations with the DfE to finalise the contract were progressing. It was expected that the licence and capital funding agreement would be confirmed in late June 2019. As capital funds would have to be spent by March 2021, detailed plans for the proposed build adjacent to the Seaton building were already being drawn up. It was hoped that the IoT would recruit around 250 learners to high level vocational qualifications in Digital and Engineering.</p> <p><b>22.03 Higher Education</b></p> <p>The College had recently been successful in a bid to deliver a Senior Health Care Support Worker qualification for the Royal Cornwall Hospitals Trust (RCHT) and had been shortlisted as a potential provider of a Nursing Associates Foundation Degree.</p>	

<p><b>19/23</b></p>	<p><b>Student Recruitment Numbers Forecast for 2019/20</b></p> <p>The Principal reported that predicting FE recruitment for September 2019 remained uncertain with many candidates making multiple applications to the College and other providers. At this stage, applications were slightly up and it was possible that there would be some growth in FE recruitment for 2019/20.</p> <p>Higher Education UCAS applications had dropped nationally again this year and applications to the College were showing a similar decline. Many HE institutions had lowered their entry requirements, were making unconditional offers and offering higher bursaries which all impacted on the College's recruitment.</p> <p>19+ adult applications were also down, in line with the general trend and linked to the removal of funding and subsidies (cut by 50% since 2010) and a greater reliance on loans and self-funding.</p> <p>Recruitment for Apprenticeships was showing steady growth with new relationships being developed with additional business and expansion into new sectors. However, a cap on non-levy apprentices had recently been announced, which could be detrimental in an area of primarily small, non-levy paying businesses.</p> <p>In response to questions, the Principal confirmed that the local demographic was beginning to rise with an increase in the Year 12 cohort in schools. Patterns of choice appeared to be following an ongoing trend of declining applications for Modern Foreign Languages whilst interest in Sciences was being maintained.</p>	
<p><b>19/24</b></p>	<p><b>HE Progression and Student Destinations</b></p> <p>The Committee received a report on the progression and destinations of students who had completed courses in 2017/18.</p> <p>More than 1300 students were progressing into Higher Education with 339 going to Russell Group universities. 92% had successfully gained places at their first choice institution and 18 students had accepted places at Oxford/Cambridge. As previously, a large proportion of students had chosen institutions within the South West. 73 students had chosen to take a gap year for a variety of reasons, including employment to earn before returning to study.</p> <p>A further 387 students had successfully completed an apprenticeship programme and 278 had progressed into substantive paid employment (16+hrs/week). 31 had progressed to a Higher Level Apprenticeship.</p> <p>Governors were pleased to note that 70% of students who had secured employment were working for more than 16hrs/week, compared to 24.3% last year.</p> <p>The Committee discussed the reasons why many students remained close to home and the importance of supporting students to progress into employment and education which provided opportunities for career progression.</p> <p>The Committee <b>NOTED</b> that overall the data demonstrated excellent outcomes and successful progression for a huge number of learners.</p>	

19/25	<p><b>Cornwall SCITT Annual Update</b></p> <p>The Committee noted that College was the responsible body and lead organisation for the Cornwall School Centred Initial Teacher Training scheme, working in partnership with schools throughout Cornwall. Applications were good for both the primary and secondary phases, with around 90 trainees in 2018/19 and a similar number expected next year. The Cornwall SCITT was continuing to perform well with an Ofsted judgement of Outstanding, a good employability record and sound finances.</p>	
19/26	<p><b>Safeguarding Update</b></p> <p>The Director of Studies provided an update and governors noted:</p> <ul style="list-style-type: none"> <li>• the Annual Section 157 Self-Assessment had been submitted - feedback indicated arrangements and process were in order with no issues requiring attention</li> <li>• a new electronic tracking system linked to the College's MIS was being developed and would enable safeguarding matters to be better recorded and monitored online</li> <li>• all teams had completed the required training updates</li> <li>• the Student Services team continued to be very busy with a wide range of issues – around 500 meetings/discussions had taken place this year on safeguarding related matters</li> <li>• the absence of a key member of the team was being managed with temporary cover and arrangements were being kept under review</li> <li>• 52 students currently had live Safe Plans in place, due to risk of self-harm</li> <li>• the risk assessment and safe plan processes were being reviewed and updated</li> <li>• the College was continuing to work closely with a number of external agencies but a lack of resources meant that support in the community was under extreme pressure and the threshold to access services such as CAMHS (Child and Adult Mental Health Service) were continually being raised</li> <li>• sadly, there had recently been three, unrelated, student deaths – other students and staff had found this extremely difficult and the College was participating in follow up processes.</li> </ul> <p>Governors asked whether the difficulties accessing support from CAMHS had been raised and was assured that the College's concerns had been made clear.</p>	
19/27	<p><b>Review of SAR Working Party Terms of Reference</b></p> <p>The Committee reviewed the terms of reference and <b>RECOMMENDED</b> to the Corporation approval of the revised version (attached as Appendix A).</p>	<p>Recommendation for Corporation</p>
19/28	<p><b>Date of Next Meeting</b></p> <p>The Committee would meet at 5.00pm on Wed 9 Oct 2019 (Truro).</p>	<p>ALL to note</p>