



# TRURO AND PENWITH COLLEGE CORPORATION



## Search and Governance Committee

**Minutes** of the Search and Governance Committee  
held on 10 May 2018 at Truro College.

Members: Mr R Crossland, Dr J Lander, Dr E Sheridan, Mr D Walrond,  
Mr K Wilson and Mrs E Winser (Chair)

Also Present: Mrs A Winter (Clerk to the Corporation)

Item	Decision	Action
18/12	<b>Minutes</b> The minutes of the meeting held on 1 February 2018 were <b>APPROVED</b> and signed as a correct record.	
18/13	<b>Matters Arising from Previous Meeting</b> The Committee <b>NOTED</b> that all actions had been progressed as agreed.	
18/14	<b>Succession Planning</b> Members considered the position of Chair of the Corporation and also considered succession in relation to members of the senior management team. Members acknowledged the importance of avoiding changes in key personnel at the same time. The Committee <b>AGREED</b> that it was still too soon to begin reconsideration of Chair recruitment. The recruitment consultant concurred with this view.  Members also noted that that Chair and Principal were reviewing wider governance arrangements in order to bring Truro and Penwith College and Callywith College within the same governance structure. The Chair and Principal had made the case to the Regional Schools Commissioner and were exploring options with legal advisors. It was hoped that a proposal to simplify structures and remove existing constraints would be accepted by the DfE.  In response to questions, the Committee noted that following the Area Review, the 'Fresh Start' phase at Cornwall College and recovery package had not yet been finalised. The Committee would continue to monitor developments.	AW for future agenda  EW/DW to follow up discussions

<b>18/15</b>	<b>Paperless Board Systems</b> The Committee received an update from the Clerk about recent demonstrations of e-governance packages. A free, limited, 4-week trial of a potential system had been offered and the Committee agreed to test the package during June/July for the Finance and General Purposes Committee. Two governors volunteered to take part in the trial along with relevant staff, which would be run alongside the current paper-based process.	AW to organise trial
<b>18/16</b>	<b>Search and Governance Committee Annual Report 2017</b> The Committee <b>APPROVED</b> the draft annual report to the Corporation, summarising the work of the Committee during 2017.	AW for Corporation
<b>18/17</b>	<b>Scheme of Delegation of Governance Functions</b> The Committee reviewed the scheme of delegation and <b>APPROVED</b> minor amendments to ensure consistency with current practice and revised committee responsibilities.	
<b>18/18</b>	<b>Teaching, Learning and Assessment Committee (TLA)</b> The Committee considered proposed amendments to the TLA Committee terms of reference and <b>RECOMMENDED</b> approval by the Corporation.	AW for Corporation
<b>18/19</b>	<b>Changes to Charity Trustee Disqualification Rules</b> The Committee noted new legislation would extend the number of legal reasons that would automatically disqualify individuals from acting as trustees or from holding certain senior management positions in charities. The new regulations would be introduced from 1 August 2018 and apply to governors and senior managers. The Committee <b>AGREED</b> that all governors and relevant staff should be asked to sign a declaration confirming eligibility, in accordance with the new legislation.	AW to prepare and circulate declaration
<b>18/20</b>	<b>DfE Teaching, Leadership and Governance in FE</b> The Committee considered the research report and <b>NOTED</b> the key findings and conclusions.	
<b>18/21</b>	<b>Technical and Further Education Act 2017</b> Members considered an Eversheds briefing about the Technical and Further Education Act, particularly the proposed Insolvency Regime. The outcome of the government consultation on new arrangements was expected shortly. The Committee <b>NOTED</b> the potential governance implications.	
<b>18/22</b>	<b>Date of Next Meeting</b> The Committee would next meet at 12.30pm on Thurs 1 November 2018.	ALL to note